

**CITY OF RUSHFORD VILLAGE MINUTES OF FEBRUARY 7, 2023**  
**REGULAR COUNCIL MEETING**  
**43038 State Hwy 30, Rushford Village, Minnesota 55971-5167**

Pledge of Allegiance to the Flag

The February 7, 2023 Council Meeting was called to order by Mayor Dennis Overland at 7:00 p.m. in the Rushford Village Office. Council Members present: Mike Ebner, Travis Link, Robert Hart and Rick Ruberg; Planning/Zoning Administrator Jon Pettit, City Attorney Joseph O'Koren, Treasurer Judy Graham, Clerk Mary Miner.

Absent: Public Works/Maintenance Supervisor Trenten Chiglo

**AGENDA** was approved with the addition of the South Rushford Bridge Lights Motion by Hart, 2<sup>nd</sup> by Ebner, Carried.

**MINUTES** from the January 17, 2023 Annual Council Meeting were approved as presented  
Motion by Ruberg, 2<sup>nd</sup> by Link, Carried.

**CITIZENS/OTHERS PRESENT:** Kirsten Zoellner-Fillmore County Journal

**FINANCIALS:** January Expenses \$235,622.15, January Receipts \$114,749.11, Outstanding Checks as of 1/31/2023 \$25,588.24, Bank Balance as of 1/31/2023 \$175,529.44  
Estimated February Receipts \$7,900.00/Estimated February Expenses \$43,000.00  
CD's renewing at current advertised rates

**Motion** made to approve the Financials as presented Motion by Hart, 2<sup>nd</sup> by Ruberg. Carried.

- **Consolidate CD's at Rushford State Bank (36 down to 9):**

- Graham will consolidate the current 36 CD's down to 9 CD's at the Rushford State Bank (RSB). Funds will remain the same
- Graham was told by Terry Chiglo from RSB there would not be any fees charged to consolidate the CD's or when CD's are cashed. All CD's will renew at the same time

**Motion** made to approve the consolidations of 36 current CD's to 9 CD's at Rushford State Bank

Motion by Hart, 2<sup>nd</sup> by Link, Carried.

- **1 signature needed to purchase and 2 signatures needed to sell (deposit) CD's into CRV checking account at Rushford State Bank:**

- When purchasing a CD 1 signature would be required. The check to purchase the CD requires 3 signatures
- When selling/depositing a CD into CRV checking 2 signatures are required

**Motion** made one signature is required to purchase a CD and two signatures are required to sell/deposit a CD into CRV checking at the Rushford State Bank

Motion by Link, 2<sup>nd</sup> by Ruberg. Carried.

**PLANNING/ZONING:** Pettit: New Permits/Inquiries/Updates:

**New Permits:**

#1560-Cory Geyer- 12'x20' Shed-Village Rd

**Permit Status / Projects in Process / Inquiries:**

- Pettit reported Cory Geyer purchased the third lot in the Tyler Eide subdivision on Village Rd. He placed a 12'x20' shed and 12'x36' dwelling on the property without permit applications. Late fees in the amount of \$500.00 (\$250.00 each) and the \$60.00 permit fee (doubled) were paid. Geyer cannot do anything more until he gets a septic permit from Fillmore County. Geyer does not plan on removing the 12'x36' dwelling when he completes the 60'x120' shed house so it will need to be connected to the shed house. Footings have been poured for the structures that are already there and electricity was brought to the property
- Pettit will be going to Featherstone Farms in the next week or two for their annual interim use permit inspection

**ROADS/WATER/SEWER:**

- **Roads/Utilities Update:**

- Ebner reported maintenance have been trying to keep up with the snow and ice. The rock supply is getting low but Chiglo would like to get rid of everything on hand before buying more. F450 sander has required maintenance

- **South Rushford Bridge Lights:**

- Ebner reported he received a call from Jerry Kopperud from Norman's Electric letting him know the underground wire between the meter and the 1<sup>st</sup> bridge light pole was bad causing all the bridge lights to go out. Kopperud's estimate the wire is about 30 years old
- The ground is frozen so nothing can be done underground until it thaws. Possible options: 1. Talk to Rushford and run an overhead wire from the Rushford City lights across Brown's Tire to the CRV bridge lights but that

distance would be too far. 2. Put up a pole and run an overhead wire from the meter to the first bridge light until it can be installed underground. Ebner estimated the cost to do this would be \$2,000.00

- Link suggested trying to pinpoint where the wire is bad, tenting that area to thaw the ground and once thawed complete the repair
- It is not known if the wire from the meter to the first pole is in conduit, if not that will need to be done when the final repairs are made. All the bridge light wiring is in conduit but mice and debris get into the base of the lights and cause problems. All light pole bases need to be cleaned out and sealed up to keep the mice out
- Bridge lights need to be repaired as soon as possible for safety reasons. Ebner will talk with Kopperud's about repair options
- **Residents plowing snow onto CRV roads:**
  - Chiglo has had issues with residents plowing snow across CRV gravel roads leaving a ridges that can cause damage to the CRV equipment when hit. There was also an incident where snow was piled on a CRV street and left. Placing snow on a public road is not allowed. If it continues letters will be sent to those doing it
- **Water Meter Install Update:**
  - Metron Farnier water meters will arrive at CRV around March 1, 2023
  - Two bids to install the water meters have been received
  - Ebner has a call into the state electrical inspector regarding grounding the meters. When a water meter is changed out there is a ground across the water meter that grounds the CRV pipes to the homeowners pipes, Ebner is trying to find out if a plumber can place the ground or if an electrician has to do it. If there is not a ground found, does a ground get installed and who is responsible for the cost of doing it
  - At the time of installation documentation will be made regarding the new lead and copper rules as well as possibly collecting other information. Bolton and Menk will be sending check lists for this
  - Ebner would like the Public Works/Maintenance Department to make sure all curb stops are located, dug out and working before the plumbers get there. CRV has a map with GPS locations of the water curb stops
  - There are a couple of businesses to find out how many water meters they have so we know how many meters we need to purchase
  - Ebner would like a go live date of May 1, 2023

#### **OTHER:**

- **Review AWAIR Policy:**

- Council reviewed the CRV AWAIR policy. No changes were made

**Motion** made to approve the CRV AWAIR Policy as it was presented **Motion** by Ebner, 2nd by Ruberg. Carried.

- **MCFOA Clerks Conference-Tuesday March 21 thru Friday March 24 in St Cloud:**

- Cost: Conference Fee \$305.00, Room \$469.63, Total Cost \$774.63
  - This will be Miner's first MCFOA Clerks Conference. Miner will miss the March 21, 2023 Council Meeting

**Motion** made to approve Miner attend the MCFOA Clerks Conference **Motion** by Hart, 2nd by Ruberg. Carried.

- Ebner reported damage was done to the 2022 Freightliner windshield and door by a branch that came off the plow during a snow event.
- Ruberg reported where the trees block the sun from hitting the gravel roads is getting slippery, the roads have been kept up pretty good but now with the melting and refreezing they need rock in some areas

#### **OTHER UPDATES / MEETINGS:**

- April 17-21, 2023-CRV Local Board of Appeal & Equalization Open Book at Fillmore County Assessor's Office

**Next Meetings: Council:** February 21 and March 7, 2023 @ 7:00 pm at CRV Hall Office

**Zoning:** February 21, 2023 @ 5:30 pm at CRV Hall Office

**Motion made to Adjourn** Regular Council Meeting at 7:33 pm by Ruberg, 2nd by Hart. Carried