

CITY OF RUSHFORD VILLAGE MINUTES OF APRIL 18, 2023
REGULAR COUNCIL MEETING
43038 State Hwy 30, Rushford Village, Minnesota 55971-5167

Pledge of Allegiance to the Flag

The April 18, 2023 Council Meeting was called to order by Mayor Dennis Overland at 7:00 p.m. in the Rushford Village Office. Council Members present: Mike Ebner, Travis Link, Robert Hart and Rick Ruberg; Public Works/Maintenance Supervisor Trenten Chiglo, Planning/Zoning Administrator Jon Pettit, City Attorney Joseph O’Koren, Treasurer Judy Graham and Clerk Mary Miner .

AGENDA was approved with the addition of CRV Ordinance E Charging Motion by Hart, 2nd by Ebner, Carried.

MINUTES from the April 4, 2023 Regular Council Meeting were approved as presented
Motion by Ruberg, 2nd by Link, Carried.

CITIZENS/OTHERS PRESENT: Kirsten Zoellner-Fillmore County Journal

FINANCIALS: Receipts as of 4/15/2023 \$6,196.79, Expenses as of 4/15/2023 \$22,789.41
Estimated April Receipts \$11,000.00/Estimated April Expenses \$35,000.00
CD’s renewing at current advertised rates

Motion made to approve the Financials as presented Motion by Ebner, 2nd by Ruberg. Carried.

PLANNING/ZONING: Pettit: New Permits/Inquiries/Updates:

New Permits:

- #1568-Dan Erickson-Patio Pavers-State Highway 43 S
- #1569-Justin Rasmussen-14x18 Shed-Rush Creek Roe
- #1570-Kerry Connaughty-Roof & Gutters-Oakview Loop

Permit Status / Projects in Process / Inquiries:

- Pettit reported he received 3 permits during the Planning and Zoning meeting, CRV maintenance shed remodel, Jesse McNamer roof/siding/window repair and Ray Steichen new home

ROADS/WATER/SEWER:

- **Rock Bid Opening:** 1 rock bid was received from Bruening Rock Products of Decorah Iowa.
 - 2023 Bid: **Class 2- ¾” Road Rock**-Unit Price Per **Ton** F.O.B \$9.19/Delivered and Spread per **Ton** \$10.99
Unit Price Per **Yard** F.O.B \$12.41/ Delivered and Spread per **Yard** \$14.84
 - Ice Rock**-Unit Price Per **Ton** F.O.B \$10.75/Delivered and Spread per **Ton** \$18.85
Unit Price Per **Yard** F.O.B \$14.51/ Delivered and Spread per **Yard** \$25.45

Motion made to accept Bruening Rock Products rock bid as presented Motion by Link 2nd by Hart. Carried.

- Bid Request was for 3,000 cubic yards, Chiglo feels this will be enough
- Chiglo has been working on the list of road to be rocked this summer
- The reclaimer has been used on some roads. Soft shoulders and the distance from the road some of the rock is in the ditches make it difficult to get a lot of the gravel out of the ditches. Using the reclaimer does help reshape the roads
- Pulling from too far down also brings up a lot of dirt clumps which make the roads rough and muddy. Chiglo might wait a while and try the reclaimer again right before rock is spread on the roads

•**Roads/Utilities Update-Chiglo:** Chiglo Reported

- water meter installation has started, about 20 have been installed, it is going good
- April 17th there was a pre-construction meeting for the maintenance shed project

•**Spring Road Tour Date Update:**

- During the April 4th Council meeting May 2nd at 5:30 pm was set as the spring road tour. Rolling Hills Transit will not have a bus available until 6:00 pm which will not allow enough time for the road tour
- Rolling Hills Transit does have a bus available May 16th at 5:30 pm
- Planning and Zoning will still meet at 5:30 pm, Overland and Miner will not be able to attend

Motion made to reschedule the spring road tour to May 16th at 5:30 pm Motion by Hart, 2nd by Ruberg, Carried.

•**Maintenance Shed Update:** Ebner reported

- April 17th there was a maintenance shed project pre-construction meeting attended by Matt Swenson-STS, Robin Rislove-R&R Construction, Derek Colbenson-Beaver Builders’, Ebner, Overland, Chiglo and Miner
- STS has the water lined scheduled to be bored in on April 24th
- CRV maintenance will need to get the fuel barrel moved to outside and the maintenance shed cleaned out before the concrete work can start

- STS is waiting for the septic permits from the state. Within the next few weeks the project should be under way
- Norman's Electric will install a plug in for the fuel barrel inside the maintenance shed and each holding tank will have an overflow alarm that will need to be wired to the inside of the maintenance shed
- This phase of the project is to get the tanks installed, plumbing roughed in and the concrete work completed

OTHER:

•Community Center Rules & Regulations-Revised:

- There have been a few issues regarding alcohol during rentals. To make clear what will happen in the event alcohol is allowed without permission the proposed changes were made to the CRV hall rental rules and regulations:
 - If User intends to **allow** alcohol at the event, the Application must be submitted 30 days prior to the Event. Applications will be accepted during the City's regular business hours.
 - **Additionally, the City may withhold a portion or all of the deposit if the User otherwise violates the Community Center Rules and Regulations, including the alcohol policy.**
 - #20- d. The **use** of alcohol must cease at least thirty (30) minutes prior to the end of the Event;

Motion made to approve the changes to the CRV hall rental rules and regulations as proposed

Motion by Hart, 2nd by Ebner, Carried.

•Rebecca Charles-CEDA-Monthly Report:

- Charles did not attend the meeting, she attended the April 4th meeting. She will be using the time to work on the CRV Comp Plan
- Council reviewed the monthly report

•CRV Ordinance E Charging-Attorney O'Koren:

- O'Koren found CRV ordinances have not been uploaded to the court E Charging system. Having the ordinances part of E Charging system would allow an officer, if they find violation, to charge the person with a violation which is basically issued as a petty misdemeanor with a citation
- O'Koren explained he went over the animal control ordinance when he was contacted by an officer about a potential violation of a CRV Ordinance where the officer wanted to cite someone
- A individual request is needed for each ordinance violation but O'Koren does not feel all CRV ordinances need to be uploaded to the E Charging System at this time, they can be uploaded to the system as needed
- This is one example, being attacked by an animal, that violates the CRV Animal Ordinance, the other two being running at large in R1 & R2 districts and non-domesticated animals in R1 and R2 districts
- The easiest way to get this done is for O'Koren to complete the request for the add/modify/repeal ordinance/ administrative rule application, bring it before a Judge, once approved it goes to the State to be uploaded into their charging system. Once in the system it will enable an Officer to issue a citation based on an ordinance violation
- O'Koren stated this is the most cost effective way to handle this. The other option would be O'Koren having to issue a formal complaint for a violation

OTHER UPDATES / MEETINGS:

- April 17-21, 2023-CRV Local Board of Appeal & Equalization Open Book at Fillmore County Assessor's Office
- May 6, 2023-Spring Clean-Up 8:00 am to Noon-CRV Maintenance Shed
- July 17-28, 2023-Miner on vacation

Next Meetings: Council: Council: May 2 and May 16 (Road Tour 5:30 pm), 2023 @ 7:00 pm at CRV Hall Office
Zoning: May 16, 2023 @ 5:30 pm at CRV Hall Office

Motion made to Adjourn Regular Council Meeting at 7:20 pm by Hart, 2nd by Link. Carried