

CITY OF RUSHFORD VILLAGE MINUTES FEBRUARY 1, 2022
CRV CAMPGROUND DEFINITION CHANGE PUBLIC HEARING AND
REGULAR COUNCIL MEETING
43038 State Hwy 30, Rushford Village, Minnesota 55971-5167

Campground Definition Change Public Hearing 6:45 pm

The February 1, 2022 CRV Campground Definition Change Public Hearing was called to order at 6:45 by Mayor Dennis Overland in the CRV Office. Council Members present: Mike Ebner, Roger Knutson, Robert Hart and Rick Ruberg; City Attorney Joseph O'Koren, Planning/Zoning Administrator Jon Pettit, Treasurer Judy Graham and Clerk Mary Miner

Public Present: Kirsten Zoellner-Fillmore County Journal

Pettit reported the Planning and Zoning Commission recommend the CRV Council approve the CRV Campground Definition Change to match the Fillmore County Campground Definition.

Proposed CRV Campground Definition:

CRV Ordinance 5, Section 300, Sub-Section 302 Definitions, Campground Definition. This includes replacing the existing definition to read: "Campground. Any area, whether privately or publicly owned, used on a daily, nightly, or longer basis for the accommodation of two (2) or more tents or recreational camping vehicles for compensation. Privately owned camping areas of up to four (4) sites without compensation do not fall under the campground definition. Five (5) or more sites, whether free of charge or for compensation are considered a campground."

- o CRV Campground definition needs to be as strict as the Fillmore County Campground definition
- o In the CRV definitions there are two places Campground definition is mentioned. Campground/Recreational Camping Area-See Recreational Camping Area/Campground and the Recreational Camping Area/ Campground has the definition. Recommended by Attorney O'Koren to combine those definitions into the proposed Campground definition

Motion to close CRV Campground Definition Change Public Hearing at 6:57 pm

Motion by Ebner, 2nd by Hart. Carried.

Pledge of Allegiance to the Flag

The February 1, 2022 Council Meeting was called to order by Mayor Dennis Overland at 7:00 p.m. in the Rushford Village Office. Council Members present: Mike Ebner, Roger Knutson, Robert Hart and Rick Ruberg; Planning/Zoning Administrator Jon Pettit, City Attorney Joseph O'Koren, Treasurer Judy Graham, Clerk Mary Miner.

Absent: Public Works/Maintenance Supervisor Trenten Chiglo

Motion made to Approve the amendment to CRV Campground Definition Change and to remove the existing recreational camping definition

Motion by Hart 2nd by Knutson. Carried.

AGENDA was approved as presented

Motion by Hart, 2nd by Ebner, Carried.

MINUTES from January 18, 2022 Annual Council Meeting Minutes were approved as presented

Motion by Knutson, 2nd by Hart, Carried.

CITIZENS/OTHERS PRESENT: Kirsten Zoellner-Fillmore County Journal

FINANCIALS- January Expenses \$221,025.84, January Receipts \$16,707.10, Outstanding Checks as of 1/31/2022

\$16,838.01, Bank Balance as of 1/31/2022 \$326,115.96/Estimated February Receipts \$8,700.00/ Estimated

February Expenses \$26,000.00

CD's renewing at current advertised rates

Motion made to approve the Financials as presented

Motion by Ebner, 2nd by Ruberg. Carried.

PLANNING/ZONING: Pettit: New Permits/Inquiries/Updates:

New Permits:

#1490- Bruce Niedfeldt- 25x40 Shed-Aspen Rd

Permit Status / Projects in Process / Inquiries

•Pettit reported Dan Mlsna will be starting the construction of their new home this spring-State Highway 16

- Pettit reported he will be out of town for the February 15, 2022 Planning and Zoning Meeting. The meeting will be canceled. The next Planning and Zoning meeting will be March 15, 2022 at 5:30 pm. Miner will post the change on the CRV website, CRV door and at various Rushford and Peterson locations

ROADS/WATER/SEWER:

•Roads/Utilities Update-Chiglo:

- Miner reported AcenTek contacted CRV regarding the dialer at the lift station. AcenTek reported the dialer failed on December 15, 2021 because the batteries need to be replaced. Chiglo was to contact AcenTek regarding this
- Ebner has not heard anything on the Freightliner recently
- Ebner will contact Kelly Printing regarding the CRV decal for the Freightliner

OTHER:

•Paul Ness-Personnel Manual Quote:

- Quote received from Ness was for no more than \$1,554.00 plus \$354.27 for in person meetings, mileage is included in the meeting charge. Ness would require 1 in person meeting, probably would need 2
- Council reviewed the LMC Personnel Policy template. Writing the policy will involve a lot of time which is money and the finished policy would need to be reviewed by someone
- The Personnel Committee and employees will work with Ness to get the policy completed

Motion made to approve the Paul Ness quote to write the CRV Personnel Manual Policy in the amount of no more than \$1,554.00 plus \$354.27 (includes mileage) for 1 possibly 2 in person meetings

Motion by Hart 2nd by Knutson. Carried.

•CRV AWAIR Policy

- AWAIR draft was reviewed
- Chiglo is the safety supervisor. Safety Supervisor Chiglo will report any safety concerns to the Personnel Committee
- Documentation of injury: Miner and any other employees will report injury to Safety Supervisor Chiglo. If Chiglo has an injury he will report it to Miner
- First Report of Loss: Miner will complete and submit form to Work Comp and inform Butch Johnson, CRV insurance agent. Chiglo will assist if needed
- When the Personnel Policy is completed it should include a section pertaining to the AWAIR Policy
- Miner will revise the AWAIR draft to include the above information and will send the revised draft for the Personnel Committee to review before they bring it to the Council on February 15, 2022

Motion made to have Miner follow up the questions on the AWAIR draft and present it at the February 15 Council meeting

Motion by Ebner, 2nd by Hart. Carried.

OTHER UPDATES / MEETINGS:

Next Meetings-Council: February 15 & March 1, 2022, 7:00 pm at CRV Hall Office

Zoning: March 15, 2022, 5:30 pm at CRV Hall Office

Motion made to Adjourn Regular Council Meeting at 7:20 pm by Hart, 2nd by Ruberg. Carried