

CITY OF RUSHFORD VILLAGE MINUTES OF THE APRIL 5, 2022
ORDINANCE # 9 AMENDMENT PUBLIC HEARING 6:45 pm
REGULAR COUNCIL MEETING 7:00 PM
43038 State Hwy 30, Rushford Village, Minnesota 55971-5167

Ordinance #9, An Ordinance of the City of Rushford Village Establishing Compensation for the Elected Officials as Required by Law Amendment Public Hearing 6:45 pm

Pledge of Allegiance to the Flag

The April 5, 2022 CRV Ordinance #9 Amendment Public Hearing was called to order at 6:45 by Mayor Dennis Overland in the CRV Office. Council Members present: Mike Ebner, Roger Knutson, Robert Hart and Rick Ruberg; City Attorney Joseph O'Koren, Planning/Zoning Administrator Jon Pettit, Treasurer Judy Graham and Clerk Mary Miner

Public Present: George Graham

CRV Ordinance 9, An Ordinance of the City of Rushford Village Establishing Compensation for the Elected Officials as Required by Law, Amended as follows. The City of Rushford Village, Minnesota Ordains:

Section 1. COMPENSATION OF MAYOR AND COUNCIL MEMBERS. The Compensation of the Mayor and the Compensation of each Council Member shall be established from time to time by City Council ordinance pursuant to M.S. '415.11, as it may be amended from time to time.

Section 2. COMPENSATION FOR OTHER MEETINGS, B. Compensation for other meetings held outside the boundaries of the City of Rushford Village shall be on an hourly basis, including travel time, at the rate of \$15.00 per hour for the Mayor and Council

- To avoid the need for future public hearing it was suggested Section 2B and Section 2C be amended by taking out specific dollar amounts to read:

SECTION 2. COMPENSATION FOR OTHER MEETINGS. City of Rushford Village Elected Officials shall be compensated for other meetings they attend in their official capacity as follows:

B. Compensation for other meetings held outside the boundaries of the City of Rushford Village shall be on an hourly basis, including travel time as established from time to time by City Council ordinance pursuant to M.S. '415.11, as it may be amended from time to time.

C. Additional Compensation shall be provided to the Mayor for a minimum of ten (10) hours per month including travel time, as established from time to time by City Council ordinance pursuant to M.S. '415.11, as it may be amended from time to time for fulfilling the mayor's responsibilities.

- Ordinance #9 Section 1 and Section 2B & 2C Amendments will be effective January 1, 2023
- Pay rates will be listed on the Pay Rates and Fees sheet which is reviewed yearly at the annual meeting

Motion to close Ordinance #9 Amendment Public Hearing at 6:59 pm

Motion by Ruberg, 2nd by Ebner. Carried.

The April 5, 2022 Council Meeting was called to order by Mayor Dennis Overland at 7:00 p.m. in the Rushford Village Office Council Members Present: Mike Ebner, Roger Knutson, Robert Hart, Rick Ruberg; Planning/Zoning Administrator Jon Pettit, City Attorney Joseph O'Koren, Treasurer Judy Graham, Clerk Mary Miner Vacation

Absent: Public Works/Maintenance Supervisor Trenten Chiglo

Motion made to Approve Ordinance #9 Amendments to Section 1 as presented and Section 2B & 2C as changed during the Public Hearing

Motion by Hart 2nd by Ruberg. Carried.

AGENDA was approved as presented

Motion by Knutson, 2nd by Ebner. Carried.

MINUTES from the March 15, 2022 Regular Council Meeting were approved as presented

Motion by Knutson, 2nd by Ruberg. Carried.

CITIZENS/OTHERS PRESENT /WISHING TO BE HEARD: Kirsten Zoellner-Fillmore County Journal, George Graham

FINANCIALS-March Expenses \$31,487.22, March Receipts \$31,598.65 (\$21,596.83 Featherstone DEED loan payoff),
Outstanding Checks as of 3/31/2022 \$15,549.88, Bank Balance as of 3/31/2022 \$286,018.10/ Estimated April
Receipts \$11,000.00/Estimated April Expenses \$21,000.00
CD's renewing at current advertised rates

Motion made to approve the Financials as presented

Motion by Hart, 2nd by Ebner. Carried.

PLANNING/ZONING: Pettit: New Permits/Inquiries/Updates:

New Permits:

#1491-Terry Hubbard-Repair storm damage to house roof and siding-Oak View Loop

#1492-Jack Hedin-384 sq. ft. House-State Highway 30-Will be arriving soon

#1493-Kevin & Amy Feller-Fence-Prospect St- Pettit wrote a permit for fence, not to replace the existing fence.

Pettit left a message on the Feller's phone letting them know the permit was changed a fence not to replace a fence and told them if they plan to put the fence on the property line they have to be in agreement with John Pederson as the where the property line is or the fence could be installed on their property with enough room to service both sides of the fence without being on Pederson's property

Permit Status/Projects in Process/Inquiries/Updates:

•Gene Hultman-Rush Creek Roe, will be submitting a permit for a new roof on a shed

•Featherstone Interim Use Permit Renewal:

- There will be no changes to the Interim Use permit
- Pettit did not see any issues during the yearly walk through

Motion made to approve the Featherstone Interim Use permit renewal April 1, 2022-April 1, 2023

Motion by Hart, 2nd by Ruberg. Carried.

ROADS/WATER/SEWER:

• **Rock Bids Opening-Reschedule to April 19:**

- Miner was on vacation and did not get the rock bid notice to the Fillmore County Journal on time.
- Fillmore County Journal rock bid notice and letters sent to rock vendors stated the rock bid opening would be April 19, 2022

Motion made to extend rock bid opening to April 19, 2022

Motion by Ebner, 2nd by Knutson. Carried.

• **Water Meters:** Chiglo has been in contact with various water meter vendors. No meeting dates have been set

• **Trenten-Water Class D Certification:**

- Chiglo passed his Class D Water Certification on March 3, 2022-CRV reimbursed Chiglo for the Class D Water Certificate
- Chiglo is at pay grade 6-\$19.17
- Chiglo has obtained his Class A CDL with air brake endorsement and Class D water certificate. Once the wastewater SD certification is completed Chiglo will have met all the CRV requirements and the Council will take a look at the step structure and determine a pay increase
- Knutson will research to see what type of wastewater certificate Chiglo will need and when the next available time for wastewater certification is. If there is not a wastewater class available in the fall the Council revisit the pay increase for has been completed
- Scheck will remain on retainer for wastewater until it is determined there is no longer a need to do so

OTHER:

•**Featherstone Satisfaction of MIF/DEED Flood Loan:**

- Featherstone paid off their MIF/DEED loan in the amount of \$21,596.83
- CRV has MIF/DEED funds available for loans. There are criteria an applicant would have to meet to receive a loan
- Miner will have the mortgage satisfaction recorded at the Fillmore County Records Office

•**Employee Reference Guide Draft-Paul Ness:**

- Knutson and Ruberg have been reviewing the information but will need more time to get together and discuss their thoughts before meeting with Ness
- Once Knutson and Ruberg have their recommendations they will meet with Ness to discuss and from there the completed guide will be brought to the Council for approval

•**Spring Clean-Up-May 7, 8:00 am to Noon:**

- 2021 Fall clean-up recap was reviewed, -\$223.23 for 2021. There was not a drop of pull charge for the 40 yard roll-off because Harter's had made an adjustment to the CRV route, there will be charges in 2022 for this.
- Spring clean-up rates will remain the same as the Fall 2021 rates with the exception of the charge for a mattress or box spring which will increase from \$23.00 to \$25.00 per item which is what Harter's charges CRV

Motion made to approve the spring clean-up rates as presented

Motion by Knutson, 2nd by Ebner. Carried.

- The CRV and Harter trash and recycling contract ends February 29, 2023. Jeff from Harters suggested the Council consider extending the existing contract which may save CRV money instead of rebidding. The cost to replace a broken trash cart is at \$120.00. With automated pick up carts are breaking more often, Miner suggested CRV consider not owning the trash carts going forward. This will be discussed during a future meeting

•**Pay Equity Compliance:**

- CRV received notification we are in compliance with pay equity

•**LMC Property-Casualty Insurance Renewal:**

- Johnson has been in contact with LMC regarding the CRV property appraisal questions. LMC answered the CRV questions and they stand by the appraisal amounts
- There are 3 options available
 - Use appraisal values on the January 2022 renewal – which will likely be subject to a premium increase cap
 - Hire an outside appraisal firm to conduct an appraisal on all city property
 - Apply the appraisal values to the property after the 2022 renewal, to allow the member a year to budget for the increase

Motion made to renew with option 1, Use appraisal values on the January 2022 renewal – which will likely be subject to a premium increase cap **Motion** by Knutson, 2nd by Hart. Carried.

•**Part-Time Maintenance Position:**

- The position will be for up to 25 hours per week and will assist the maintenance supervisor
- There are multiple jobs that need to be done throughout CRV where 2 people should be working together
- Applicant should have a Class A CDL with air brake endorsement or be able and willing to obtain one within 6 months of employment
- Applicant must be able and willing to obtain a Class D water and Class SD wastewater certification within a reasonable amount of time
- An ad will be placed in the Fillmore County Journal as well as on the CRV, LMC and MRWA Websites

Motion made to post the part-time maintenance assistant position **Motion** by Hart 2nd by Ruberg. Carried.

•**Work Comp and Regular Audit:**

- Miner reported the 2021 LMC Work Comp Audit and Regular Audit performed by Engelson and Associates have been completed

•**Freightliner Update:**

- Ebner reported he and Chiglo have been to Universal Truck in Centerville WI to look at the truck
- There will be a few minor adjustments made
- Truck is slated to get painted around April 18th with the final inspection around April 22nd
- Truck will go to Syverson for a few maintenance items
- Around the end of April the truck should be delivered to CRV and the old truck will be picked up
- Payment will be expected at the time of delivery

•**Truck Wash Bay:**

- It was suggested CRV look into getting water to the maintenance shed and putting in a wash bay to help prevent equipment from rusting
- It was suggested Bolton and Menk could provide assistance with running the water/sewer lines
- The equipment committee will discuss possible options and report back to the Council

OTHER UPDATES/ MEETING:

- April 18-22, 2022-CRV Local Board of Appeal & Equalization Open Book at Fillmore County Assessor's Office
- May 7, 2022-Saturday-Spring Clean-Up-8:00 am to Noon-CRV Maintenance Shed
- May 24, 2022-Special Election-7:00 am- 8:00 pm-CRV Community Center

Next Meetings- Council: April 19 & May 3, 2022, 7:00 pm at CRV Hall Office

Zoning: April 19, 2022, 5:30 pm at CRV Hall Office

Motion made to Adjourn Regular Council Meeting at 7:43 pm by Knutson, 2nd by Ruberg. Carried