

**CITY OF RUSHFORD VILLAGE MINUTES OF THE MAY 3, 2022**  
**CONTINUED ROAD TOUR 5:00 PM AND REGULAR COUNCIL MEETING 7:00 PM**  
**43038 State Hwy 30, Rushford Village, Minnesota 55971-5167**

**Road Tour 5:00 pm**

The May 3, 2022 Continued Road Tour started at 5:00 pm from the CRV Hall. Present: Mayor Dennis Overland, Council Members: Mike Ebner, Robert Hart, Rick Ruberg, Public Works/Maintenance Supervisor Trenten Chiglo, Clerk Mary Miner  
Absent: Roger Knutson

The following streets/roads were visited:

- **Hillview** (Cedar Hill Park):
  - Overland shared a citizens concern about dead trees and branches in their neighbors yard. The tree is not in the road right of way. This does not violate any CRV ordinances
  - Council looked at the area Chiglo had placed rip rap at the ends of a culvert. Looks good
- **Nordic Court** (Cedar Hill Park):
  - Council was brought up to date on the snow plowing issue. There was green space in the center of the cul-du-sac where snow was piled but the green space was removed for safety reasons. Snow will no longer be piled in the center of the cul-du-sac. The area needs to be kept free on snow to allow room for emergency vehicles. Some residents are not happy snow will be pushed onto their property.
- **County Line Rd:**
  - Chiglo pointed out a few areas about ½ way up the hill on the ditch side where the road is starting to wash away
  - Possible solutions: rip rap, gabion baskets, widen the road further into the hillside and use material removed from there to fill wash area
- **Ridgeview Rd:**
  - Looked at bridge approach that was fixed last year, looks good
  - Top section of road needs a lot of rock
  - Top section will need ditchwork before rock is applied to lower the shoulders
- **Airport Dr:**
  - Street name sign needs to be replaced. MN DOT is supposed to be replacing the post
  - Looked at ditchwork Chiglo completed, looks good
- **Vogan Rd:**
  - Looked at area Chiglo had fixed when rock washed away on corner
  - It needs to be determined where the CRV/Winona County line is at it pertains to road maintenance
  - Street name sign needs to be replaced
- **Airport Rd:**
  - Needs ditchwork in multiple areas. This is difficult because of the natural gas line that runs along and crosses the road
  - Area near Malmin Ln will need ditchwork to prevent washouts across the road
- **South Rushford:**
  - Looked at areas Drainage Project ditchwork had been completed. Griffen Const. will be reseeding area along Highway 43.

**Motion** to adjourn continued April 19, 2022 Council Meeting/Road Tour at 6:53 pm by Ruberg, 2<sup>nd</sup> by Ebner. Carried

**Regular Council Meeting 7:00 pm**

Pledge of Allegiance to the Flag

CALL TO ORDER: Mayor Dennis Overland, Council Members: Mike Ebner, Roger Knutson, Robert Hart, Rick Ruberg; Public Works/Maintenance Supervisor Trenten Chiglo, City Attorney Joseph O'Koren, Treasurer Judy Graham, Clerk Mary Miner  
Absent: Planning/Zoning Administrator Jon Pettit

**AGENDA** was approved as presented

**Motion** by Hart, 2<sup>nd</sup> by Ebner. Carried.

**MINUTES** from the April 19, 2022 Regular Council and Closed Meetings were approved as presented

**Motion** by Knutson, 2<sup>nd</sup> by Ruberg. Carried.

**CITIZENS/OTHERS PRESENT /WISHING TO BE HEARD:** Kirsten Zoellner-Fillmore County Journal, George Graham

**FINANCIALS-** April Expenses \$30,992.20, April Receipts \$12,464.20, Outstanding Checks as of 4/30/2022 \$17,830.56,  
Bank Balance as of 4/30/2022 \$265,973.86  
Estimated May Receipts \$8,400.00/Estimated May Expenses \$185,500.00 (Freightliner)

CD's renewing at current advertised rates

**Motion** made to approve the Financials as presented

**Motion** by Ebner, 2<sup>nd</sup> by Hart. Carried.

**PLANNING/ZONING:** Pettit: New Permits/Inquiries/Updates:

**New Permits:**

#1499-Bee Xiong & Kaying Lor-New Home-Aspen Rd  
#1500-Clay Olstad-Shingling House Roof-County Line Rd  
#1501-Roger & Brenda Heimgartner-Deck Remodel-Aspen Rd  
**Permit Status/Projects in Process/Inquiries/Updates:** No Report

**ROADS/WATER/SEWER:**

- Chiglo has been grading roads, spots with pot holes are still too wet to grade

**OTHER:**

- **Trenten Chiglo-Offer Accepted:**
  - New pay rate of \$29.32 effective May 1, 2022
  - New pay rate covers wastewater certification. The new pay rate will not increase when wastewater certificate is received
  - Next pay increase will be after yearly review and effective January 2023

**Motion** made Chiglo accepted the proposed offer, the pay increase is effective May 1, 2022 with the next pay increase to be January 2023 **Motion** by Hart, 2nd by Ruberg. Carried.

- **Part-Time Maintenance Position:**
  - 4 applications received
  - Personnel Committee will review the applications and decide which ones will be interviewed
  - Interviews will take place after May 13<sup>th</sup> when Miner returns back from Clerk School
  - Personnel Committee will report back to the Council with their recommendation after interviews are completed
  - Position is for up to 25 hours per week but can go over if work being done warrants extra hours. Overtime is paid after 40 hours per week
- **Freightliner Update:**
  - Chiglo and Ebner went to Universal Truck Center in Centerville to learn about the Freightliner
  - Truck will go to Syverson Truck for final adjustments before it is delivered to CRV in about 1 week
  - Syverson will deliver the new truck, go over the controls and maintenance schedule and pick up the old truck, they will need the title for the old truck when they pick it up
  - Final Invoice in the amount of \$75,157.00 was received from Universal Truck

**Motion** made to approve final Universal Truck invoice #57781 in the amount of \$75,157.00

**Motion** by Hart, 2nd by Ebner. Carried.

- There will be a separate invoice for the new Freightliner from Syverson Truck
  - Syverson provided financing options with 5.5% to 5.8% interest. CRV will not be financing the truck
- **Employee Reference Guide Draft-Paul Ness:**
  - Knutson will make his notes in the guide and return to office for others to make notes if they wish
  - Once everyone has added their notes Paul Ness will be contacted

**OTHER UPDATES/ MEETING:**

- May 7, 2022-Saturday-Spring Clean-Up-8:00 am to Noon-CRV Maintenance Shed
- May 9-13, 2022-Miner at Clerks Institute-St Cloud
- May 24, 2022-Special Election 7:00 am-8:00 pm-CRV Hall

**Next Meetings- Council:** May 3 (5:00 pm road tour) & May 17, 2022, 7:00 pm at CRV Hall Office  
**Zoning:** May 17, 2022, 5:30 pm at CRV Hall Office

**Motion made to Adjourn** Regular Council Meeting at 7:15 pm by Hart, 2<sup>nd</sup> by Knutson. Carried