

**CITY OF RUSHFORD VILLAGE MINUTES OF THE JUNE 7, 2022**  
**REGULAR COUNCIL MEETING 7:00 PM**  
**43038 State Hwy 30, Rushford Village, Minnesota 55971-5167**

Pledge of Allegiance to the Flag

The June 7, 2022 Council Meeting was called to order by Mayor Dennis Overland at 7:00 p.m. in the Rushford Village Office  
Council Members Present: Roger Knutson, Robert Hart, Rick Ruberg; Planning/Zoning Administrator Jon Pettit, City Attorney Joseph O’Koren, Treasurer Judy Graham, Clerk Mary Miner  
Absent: Mike Ebner, Public Works/Maintenance Supervisor Trenten Chiglo

**AGENDA** was approved as presented

**Motion** by Knutson, 2nd by Hart. Carried.

**MINUTES** from the May 17, 2022 Regular Council Minutes were approved as presented

**Motion** by Ruberg, 2nd by Hart. Carried.

**CITIZENS/OTHERS PRESENT /WISHING TO BE HEARD:** Jeff Holmquist-Harter’s Quick Clean-Up, Kirsten Zoellner-Fillmore County Journal, George Graham

• **Jeff Holmquist-Harter’s Quick Clean-Up**

- Holmquist stated in his opinion it would be better for CRV to extend their contract with Harter’s instead of rebidding. Holmquist stated in the past his experience has been rebidding seemed to increase the contract price more than if the contract had been extended
- CRV is considering not owning the trash carts any longer. The cost to replace a broken trash cart is about \$110.00 per cart, with automated pick up more are in need of repairs/replacement
- Holmquist stated most cities do not own the trash carts
- Fuel surcharges will fluctuate with the cost of fuel
- Holmquist will put together options for the Council to review which will include length of agreement options

**FINANCIALS-** May Expenses \$198,990.28, May Receipts \$9,681.27, Outstanding Checks as of 5/31/2022 \$15,073.57, Bank Balance as of 5/31/2022 \$73,907.86

Estimated June Receipts \$8,300.00/Estimated June Expenses \$35,000.00

CD’s renewing at current advertised rates

**Motion** made to approve the Financials as presented

**Motion** by Knutson, 2nd by Ruberg. Carried.

**PLANNING/ZONING:** Pettit: New Permits/Inquiries/Updates:

**New Permits:**

- #1503-Sandra Skalet-ReRoof House-Goodrich St
- #1504-Dorothy M. Pettit-6’x8’ Green House-State Highway 43
- #1505-Nicole Williams-Replacing Shed-State Highway 43
- #1506-David Brown-Chicken Coop-Whitmore St

**Permit Status/Projects in Process/Inquiries/Updates:**

- Pettit reported he received questions regarding the buildable area on property near Oak View Loop that is for sale.
  - Pettit contacted Fillmore County regarding bluffland protection for that property.
  - To build anywhere else on the property would be very expensive because it is protected bluff land
  - It was determined the only buildable area is where the old building site was which is not in the Oak View Loop subdivision.
  - The property has 2 wells, one of which has been tested and is good
  - They will locate 2 sites for the septic system and contact Fillmore County

**ROADS/WATER/SEWER:**

- **2022 Freightliner Delivered May 24, 2022:** The Freightliner was on display for the Council
- **Water Tower Road Easement:**
  - The easement is for CRV utility maintenance for the water pump and water tower only
  - O’Koren stated it is clear from the language in the easement the easement is on private property and is not a public access.
  - CRV will place a sign at the bottom and top stating it is not a public access. The property owners can post their property also

- The easement starts where the CRV park property ends
- Information will also be included in the 3<sup>rd</sup> quarter newsletter
- **County Line & Deep River Roads/2023 chip sealing-Derek Olinger:**
  - Olinger will meet with Chiglo to discuss possible repair options for County Line and Deep River roads.
  - Because of the estimated cost of \$105,000.00-\$118,000.00, it is not possible to chip seal all the roads next year that will be crack sealed this year.
  - Knutson suggested the roads with the most cracks should be chip sealed. Olinger and Chiglo will determine which roads should be chip sealed.
  - This will be part of the 2023 budget discussion
- **Lift Station Railing:**
  - Council had questions and Chiglo was not present to answer them. Moved to June 21<sup>st</sup> meeting.
- **Storm Drain/Lift Station F450 Winch:**
  - Council had questions and Chiglo was not present to answer them. Moved to June 21<sup>st</sup> meeting.

#### **OTHER:**

- **Featherstone Farms 60% Principle MIF loan Reimbursement \$2,529.51-Final:**
  - Featherstone Farms fulfilled their monthly MIF loan payment obligation and returned the Jobs Report
  - March 2021, Featherstone Farms paid the MIF loan in full
  - They are entitled to 60% reimbursement of the total principle paid \$4,215.85 (\$3,368.46 principle paid in 2021 / \$847.39 principle paid in 2022) in the amount of \$2,529.51

**Motion** made to approve the final Featherstone Farms MIF Loan Reimbursement for 60% of principle paid in 2021 and 2022 in the amount of \$2,529.51 **Motion** by Hart, 2nd by Ruberg. Carried.

- **Part-Time Maintenance Assistant Position:**
  - The Personnel Committee reported they will know next week if the part-time position offer that was made will be accepted
  - Depending on if the offer is accepted or not, the other applicants will either be thanked and informed the position has been filled or the personnel committee will re-evaluate the remaining applicants
- **CRV Step Structure & Job Descriptions-Paul Ness:**
  - Council will review the information and discuss at the June 21<sup>st</sup> meeting.
- **Employee Reference Guide Draft-Paul Ness:**
  - Knutson has added his notes/questions to the guide. It will be left at the CRV office for others to review and make notes
- **CEDA Annual Meeting-June 16, 2022 @ 10:00 am-Pine Island:**
  - No one offered to go
- **SEMLM Summer Event-June 29, 2022, 5:30 pm-8:30 pm- Blooming Prairie:**
  - Will revisit at the June 21<sup>st</sup> meeting
- Miner will contact Bill Sherry to ask he attend a council meeting to review the 2021 Audit
- The Trails Study report will be reviewed at the June 21<sup>st</sup> meeting

#### **OTHER UPDATES/ MEETING:**

- June 16, 2022-CEDA Annual Meeting-Pine Island-10:00 am
- June 29, 2022-SEMLM Summer Event-Blooming Prairie Servicemen's Club-5:30 pm 8:30 pm

**Next Meetings-Council:** June 21 & July 5, 2022, 7:00 pm at CRV Hall Office

**Zoning:** June 21, 2022, 5:30 pm at CRV Hall Office

**Motion made to Adjourn** Regular Council Meeting at 7:36 pm by Hart, 2<sup>nd</sup> by Ruberg. Carried