

CITY OF RUSHFORD VILLAGE MINUTES OF THE NOVEMBER 1, 2022
REGULAR COUNCIL MEETING 7:00 PM
43038 State Hwy 30, Rushford Village, Minnesota 55971-5167

Pledge of Allegiance to the Flag

The November 1 2022 Council Meeting was called to order by Mayor Dennis Overland at 7:00 p.m. in the Rushford Village Office. Council Members Present: Mike Ebner, Roger Knutson, Robert Hart and Rick Ruberg; Public Works/Maintenance Supervisor Trenten Chiglo, Planning/Zoning Administrator Jon Pettit, City Attorney Joseph O'Koren, Treasurer Judy Graham and Clerk Mary Miner
AGENDA was approved as presented **Motion** by Ebner, 2nd by Ruberg. Carried.

MINUTES from the October 18, 2022 Regular Council Meeting was approved as presented
Motion by Knutson, 2nd by Ruberg. Carried.

CITIZENS/OTHERS PRESENT /WISHING TO BE HEARD: Kirsten Zoellner-Fillmore County Journal,
Jen Hengle-RP Valley Chamber

•Jen Hengel-Open Door Business Tour

- RP Chamber New event, open door tour of business opportunities November 17th from 5:30-8:00 pm
- This invite is for anyone interested in starting a business and has been sent to metro areas also
- Relators and business owners will be present to show their properties and answer questions
- Map/QR Code on the RP Valley Chamber website of the businesses included in the open door tour
- These businesses are/have been successful businesses. Some of the businesses are in operation and the owners would like to retire

FINANCIALS- October Expenses \$37,704.28, October Receipts \$15,720.10, Outstanding Checks as of 10/31/2022 \$16,586.55, Bank Balance as of 10/31/2022 \$194,066.16
Estimated November Receipts \$8,500.00/Estimated November Expenses \$45,000.00 (Bolton & Menk-County Line Rd Slope Project \$20,000.00)
CD's renewing at current advertised rates

Motion made to approve the Financials as presented

Motion by Knutson, 2nd by Ruberg. Carried.

PLANNING/ZONING: Pettit: New Permits/Inquiries/Updates:

New Permits:

- #1546-Scott Rislove-Reroof-Reshingle-Storm Damage-Goodrich St
- #1547-Gordy Elliott-Land Scaping/Retaining Wall-County Rd 25 S
- #1548-Jesse Smith-Reshingle House-Rush Creek Roe
- #1549-Mark Erdman-Reshingle House-Rush Creek Roe
- #1550-Kevin Scattum-Reshingle House-Oakview Loop
- #1551-Robert Forsythe-Replace 2 Barn Windows/Replace Tin on Feedline-Ridgeview Rd

Permit Status/Projects in Process/Inquiries/Updates:

- Pettit reported he has received multiple inquiries regarding different properties but has nothing to report at this time

ROADS/WATER/SEWER:

•Roads/Utilities Update-Chiglo:

- South Rushford water hydrants have been flushed
- Will start Airport Rd ditchwork by the Malmin property Wednesday
- Starting to get equipment ready for winter

- Mc Carthy Well completed their pump inspections. Everything is about the same as last year. Knutson stated Chiglo needs to keep an eye on the pumping rate and should find out what the pumping rate was when the pumps were installed
- STS will be installing the waterline to the shop the second week in November
- Work on the future maintenance shed bathroom is to stop until plans for the whole maintenance shed remodel have been drawn up. To this point insulation has been put in the walls so when the waterline is brought into that area it will not freeze. A milk house heater has been purchased to keep the room warm

- Maintenance shed remodel plans will need to go through planning and zoning
- Chiglo would like the new waterline to be extended and a faucet installed so water can be brought into the heated side of the maintenance shed. This would allow equipment to be rinsed off.

Motion made to extend new waterline to the heated side of maintenance shed and have STS install faucet

Motion by Ebner, 2nd by Knutson. Carried.

- Chiglo will contact STS regarding the waterline extension and faucet
- Plans need to be drawn up for the maintenance shed remodel. Ebner stated there will be a cost associated with getting this done but was not sure what that would be

Motion made to go ahead and get plans drawn up for the maintenance shed remodel

Motion by Ebner, 2nd by Ruberg. Carried.

- CRV received a letter from Croell Concrete stating as of January 1, 2023 the cost for concrete will go up \$15.00 per yard but anyone contracting with them now for work to be done in 2023 will pay the current rate. The maintenance shed remodel will include a large amount of concrete
- Chiglo will get a couple estimates for the concrete work

OTHER:

•2022 Audit Proposal-Engelson & Associates-\$9,800.00 (2021-\$9,000.00):

- 2022 audit quote submitted by Engelson & Associates amounts to \$9,800.00
- This is a 20% increase over 2021. Increase is due to their rising cost professional staff wages
- Engelson & Associates has done the CRV audit for many years and there is a good working relationship with the Auditor, William Sherry

Motion made to approve the Engelson & Associates 2022 audit quote in the amount of \$9,800.00

Motion by Knutson, 2nd by Ebner. Carried.

•Employee COLA for 2023:

- Council reviewed COLA (cost of living adjustment) 2%, 2.5% and 3% increases for 2023
- With the new step structure the Council will decide if an employee should move up a step and then decide if there will be a COLA and if so how much the COLA will be
- Knutson stated he did not feel anyone should move up a step because the step placement was just determined earlier in the year and increases should not be based on rising inflation
- Ruberg stated he did not feel anyone should move up a step because of the wage increases made half way through the year
- Council would like more time before a decision is made

Motion to table the discussion to the November 15, 2022 Council meeting to allow more time to review and think about the information

Motion by Ebner, 2nd by Hart. Carried.

OTHER UPDATES/ MEETING:

- November 8, 2022-Tuesday-General Election 7:00 am-8 pm @ CRV Hall
- December 6, 2022, Tuesday-Truth in Taxation (TNT) Meeting @ 7:30 pm at CRV Office
- January 17, 2023, Tuesday-CRV Annual Meeting @ 7:00 pm at CRV Office

Next Meetings-Council: November 15, 2022 & December 6, 2022, 7:00 pm & TNT 7:30 pm at CRV Hall Office

Zoning: November 15, 2022, 5:30 pm at CRV Hall Office

Motion made to Adjourn Regular Council Meeting at 7:23 pm by Knutson, 2nd by Ruberg