

CITY OF RUSHFORD VILLAGE MINUTES OF THE DECEMBER 20, 2022
REGULAR COUNCIL MEETING 7:00 PM
43038 State Hwy 30, Rushford Village, Minnesota 55971-5167

Pledge of Allegiance to the Flag

The December 20, 2022 Council Meeting was called to order by Mayor Dennis Overland at 7:00 p.m. in the Rushford Village Office Council Members Present: Mike Ebner, Roger Knutson, Robert Hart and Rick Ruberg; Planning/Zoning Administrator Jon Pettit, City Attorney Joseph O’Koren, Treasurer Judy Graham and Clerk Mary Miner Absent: Public Works/Maintenance Supervisor Trenten Chiglo

AGENDA was approved as presented

Motion by Ebner, 2nd by Hart. Carried.

MINUTES from December 6, 2022 Regular Council & TNT Meeting Minutes was approved as presented

Motion by Knutson, 2nd by Hart. Carried.

CITIZENS/OTHERS PRESENT /WISHING TO BE HEARD: Kirsten Zoellner-Fillmore County Journal

- **Jen Hengel-RP Chamber-2023 Advertising Request:** Miner reported Hengel cannot complete a couple of grant applications until after January 1st. Hengel estimates the 2023 amount will be \$697.65, 2022 advertising was \$693.83. Hengel will attend the January meeting with the exact R-P Valley Chamber advertising request

FINANCIALS- Receipts through December 15, 2022 \$199,600.03, Expenses through December 15, 2022 \$42,675.35, Estimated December Receipts \$249,000.00 (Includes estimated \$196,587.48 Tax Settlement/\$29,773.00 LGA) Estimated December Expenses \$101,000.00 (Includes \$4,000.00 in CDs purchased, \$23,610.00 STS ARPA, \$20,000 Bolton & Menk-County Line, \$815.00 Rush Creek Design)

CD’s renewing at current advertised rates

Motion made to approve the Financials as presented
Carried.

Motion by Ebner, 2nd by Ruberg.

- **Graham-Combining CD’s:**

- Graham suggested combining 9 Water PFA CD’s into 1 water PFA CD and 4 Parks CD’s into 1 Park CD. These were purchased at the end of each year so now would be the time to combine them to avoid a fee for combining them outside the 10 day window from their purchase anniversary date
- Hart suggested moving the CD’s to a money market saving account so there would only be 1 saving account to look at. Money Market accounts do not need to be renewed yearly and can be withdrawn at any time without a penalty.
- Graham stated the interest would be more with CD’s, Hart suggested talking with Rushford State Bank to see if they would negotiate the interest they would give on a money market account
- Graham stated there would need to be more than 1 money market savings account because of restricted accounts (Water PFA & MIF) that would need to be set up along with the other accounts that would need to be set up for the other various accounts like roads, bridges, parks, equipment, buildings, etc.
- Graham only buys CD’s at the end of the year once she knows there is money left in the budget to do so
- Graham stated the CTAS entry for a CD and money market saving accounts would be the same

Motion made to have Graham and the Financial Committee (Hart and Ruberg) meet with Chiglo at the Rushford State Bank to discuss CD’s vs money market saving accounts

Motion by Ebner, 2nd by Knutson. Carried.

- **Final 2023 Levy/Budget Due at Fillmore County December 27, 2022:**

- Revised proposed budget shows receipts of \$867,419.00 with \$508,500.00 as the proposed levy amount and disbursements at \$810,478.07. These amounts reflect the removal of \$33,000.00 to purchase CD's, no need to purchase CD's when some will be sold in 2023, 3% COLA along with a few other minor adjustments
- 2022 levy was \$485,000.00, reducing 2023 levy to \$500,000.00 would be an increase of 3.1%. Lowering levy to \$500,000.00 would bring receipts to \$858,919.00 and disbursements would be \$810,478.07
- Ebner reported the work Chiglo and Michel did on County Line looks good and may not need further work done to it other than more rock added to bank and have signage placed. The cost for the maintenance shed remodel are looking good and purchasing the F550 can wait if need be and probably would not be purchased until 2024 anyway
- Gilbertson Rd bank will need to be taken care but nothing can be done until Chiglo gets permits from MN DNR. Other CRV roads need general yearly maintenance. Potential Village Rd bridge removal \$25,000.00 and road chip sealing \$50,000.00 was included in the 2023 proposed budget. Chip sealing could possibly wait until 2024 to be done according to Olinger from Bolton & Menk but would mean \$25,000.00 would budgeted for in both 2023 and 2024
- Miner reported Cooperative Way will be paid for after 2024 so the yearly bond payment will be greatly reduced
- F450 probably will not get in for repairs by the end of the year, weather has required plowing almost every day

Motion made to reduce the final CRV 2023 levy to \$500,000.00

Motion by Hart, 2nd by Knutson.

Carried.

- This is a 3.1% increase over the 2022 levy of \$485,000.00

PLANNING/ZONING: Pettit: New Permits/Inquiries/Updates:

New Permits: None written

Permit Status/Projects in Process/Inquiries/Updates:

- Pettit reported there are things in the works but has nothing to report to the Council at this time

ROADS/WATER/SEWER:

- **Roads/Utilities Update-Chiglo:** Chiglo absent, nothing to report

OTHER:

- **CRV Community Center Rental Agreement Update:**

- Miner provided information about LMC Gather Guard insurance for special events
- Renter would provide information about their event, cost of insurance would be determined by event details. Minimum cost for LMC insurance is \$75.00.
- Policy does state host liquor liability is included and a copy of the insurance would be sent to the renter and CRV
- Anyone serving alcohol would need to purchase insurance that included host liquor liability with CRV listed as additionally insured
- If purchased from LMC Gather Guard the renter and CRV would receive a copy of the insurance
- This is for serving alcohol only, selling alcohol is not permitted

Motion made to accept the LMC recommendation on the insurance for alcohol requirements and with adjustments or looking into it to see if there is anything else CRV needs to know

- **Rebecca Charles-CEDA Monthly Update:**

- Council was provided with CEDA monthly report and UW La Crosse Trail Study students presentations to review
- Charles met with Kirchhof and Bunke regarding ATV clubs and trails
- Knutson suggested Charles be reminded of MIF money CRV has available to loan out to qualifying businesses. DEED approval is needed before funds can be loaned
- Loan information is included in CRV newsletters. Miner will remove flood loan language in newsletter

- **Employee COLA for 2023:**

Motion made to reconsider CRV 3% COLA increase for 2023

Motion by Overland, 2nd by Knutson.

- Overland reported a miscalculation was made during the December 6th meeting COLA discussion
- December 6th information was a 3% COLA increase for the Maintenance Supervisor would result in a \$.29 hourly increase which would result in approximately \$2,400.00 total wage increase for all employees in 2023
- A 3% increase for the Maintenance Supervisor would result in a \$.87 hourly increase. 3% increase for all employees would be \$4,596.28 total wage increase for 2023
- Total COLA increases: 2% = \$3,068.52, 2.5%=\$3,845.40, 3%=\$4,596.28
- 3% wage increase was included in the revised 2023 proposed budget
- Some Cities are giving a larger COLA but with the wage increases given to CRV employees earlier in the year it would balance out. Ebner feels a 3% COLA would be ok because the cost of things is going up and it would be show of confidence in the employees

Motion made to leave the CRV 2023 COLA at 3%

Motion by Hart, 2nd by Ebner, Opposed Ruberg. Carried.

- **Oath of Office-Mayor Dennis Overland, Council Members Robert Hart & Travis Link:**

- Overland, Hart and Link took the oath of office between the Planning & Zoning and Council meetings

OTHER UPDATES / MEETINGS:

Next Meetings: Council: January 17 Annual Meeting (No January 3rd Meeting) and February 7, 2023
@ 7:00 pm at CRV Hall Office

Zoning: January 17, 2023 @ 5:30 pm at CRV Hall Office

- Overland thanked Knutson for his service on the CRV Council and welcomed Link to the CRV Council
- Knutson thanked everyone, it was a great opportunity to learn how local government runs and encouraged others to get involved in city government or attend meeting to learn and thanked the Council for what they do

Motion made to Adjourn Regular Council Meeting at 7:58 pm by Hart, 2nd by Knutson