

**City Of Rushford Village Minutes Of
August 3, 2021 Regular Council Meeting**
43038 State Hwy 30, Rushford Village, Minnesota 55971-5167

Pledge of Allegiance to the Flag

The August 3, 2021 Regular Council Meeting was called to order by Mayor Dennis Overland at 7:00 p.m. in the Rushford Village Office. Council Members present: Mike Ebner, Roger Knutson, Robert Hart and Rick Ruberg; Planning/Zoning Administrator Jon Pettit, Treasurer Judy Graham and Clerk Mary Miner.

Absent: Public Works/Maintenance Supervisor Trenten Chiglo

AGENDA was approved as presented

Motion by Hart, 2nd by Ebner. Carried.

MINUTES from the July 20, 2021 Regular Council & Closed Meeting Minutes were approved as presented

Motion by Knutson, 2nd by Ruberg. Carried.

CITIZENS/OTHERS PRESENT: Steve Hartwick, Kirsten Zoellner -Fillmore County Journal

- Steve Hartwick-Brought questions regarding CRV and the proposed Chatfield ATV and Houston OHV trails. Overland stated CRV has not been contacted by anyone in regards to the proposed Chatfield ATV trail which would include a short CRV portion of Deep River Rd. CRV has no connection with the proposed OHV trail in Houston. CRV with the help of UW La Crosse students will be conducting a trail study which will allow CRV residents to give their input as to what types of trails, walking, fat tire bike, horse, ATV etc., they would be interested in. There is no plan as to where these trails could be located but MN DNR owns approximately one-tenth of CRV land and the hope is some trails could potentially be located on this land.

FINANCIALS: July Expenses \$887,363.20, July Receipts \$369,024.57 (LGA \$27,648.50/Streets \$23,185.50-\$44,231.52 ARPA), Outstanding Checks as of 7/31/2021 \$176,610.42, Bank Balance as of 7/31/2021 \$500,746.19 /Estimated August Receipts \$8,000.00/Estimated August Expenses \$87,000.00 (Griffen Const. \$55,286.50)

CD's renewing at current advertised rates

Motion made to approve the Financials as presented

Motion by Hart 2nd by Ebner. Carried.

•**Budget Review through June 30, 2021:**

- Information provided to Council to review. Not discussed

PLANNING/ZONING: New Permits/Inquiries/Updates:

New Permits:

- #1467-Jon Hatleli-7x7 Utility Shed-State Highway 43 S
- #1468-Brad & Dani Gorder-Kitchen Remodel-Plummer St
- #1469-Bob & Susan Hart-House Roof Repair-Pine Ln
- #1470-Bob & Susan Hart-Garage Roof Repair-Pine Ln
- #1471-Bob & Susan Hart-Sheds Roof & Soffit Repairs-Pine Ln

Permit Status/Projects in Process/Inquiries:

- Nicole and Jeremy Williams contacted Pettit to let him know their new garage will not be attached to the house. They did not want to establish a new base flood elevation which is what would have happened if the garage were attached.

ROADS/WATER/SEWER:

•**Chiglo Update:** Chiglo was not present, Miner and Ebner reported

- Bruening Rock has delivered and spread road rock.
- Grading is being done
- Weed spraying is getting done in the road ditches
- There has been a pump issue at the lift station which appears to be ok now

•**2021 Pavement Management Schedule-Derek Olinger-Bolton & Menk:**

- Olinger emailed his recommendations regarding the street maintenance plan
- Recommends in 2021 crack sealing at an approximate cost of \$23,000.00 or less
- Olinger recommends CRV budget a minimum of \$32,000.00 annually for the next 4 years for chip sealing and crack sealing. If this was extended to be completed in the next 5 years it is recommended CRV budget a minimum of \$25,600.00 annually for the next 5 years
- Bolton & Menk could prepare and send out a request for proposal for the crack sealing project at a cost of approximately \$3,000.00-\$4,000.00. This charge would include Bolton & Menk preparing a simple map, proposal form, technical specifications and coordination with contractors

- Council questions: Does the engineering cost cover the specs, where and when it will happen and does Bolton & Menk decide which streets should be done first
- Council wanted to make sure Asphalt Armored was included with those that would receive a request for a proposal
- CRV will be better off in the long run to keep up with street maintenance as suggested by Bolton & Menk

Motion made to take the recommendation from Bolton & Menk and move forward with the crack sealing projects

Motion by Knutson, 2nd by Hart. Carried.

OTHER:

•Tier/Grade System Update:

- Mark Goldberg from David Drone & Associates provided a proposal to complete a classification and compensation study for CRV
- Options:
 1. Full class and comp study with job descriptions \$8,100.00
 2. Market Analysis with calibration and new pay plan \$4,500.00
 3. Market Analysis \$2,500.00
 4. Ongoing Maintenance \$2,700.00
- Miner has contacted LMC for suggestions/help and Rebecca Charles, CEDA, is working on providing assistance with job descriptions but information has not been received

Motion made to table any decision until information from LMC and Charles is received

Motion by Ebner 2nd by Ruberg. Carried.

•Short Term Disability Insurance-Public Works/Maintenance Assistant:

- CRV public works/maintenance assistant Lecy does not meet the required 30 work hours per week to receive Short Term Disability Insurance
- Options:
 1. Increasing part-time hours to 30 hours per week
 2. Not offer part-time short term disability insurance
 3. Self-Insure because premiums for part-time (under 30 hours per week) would be very expensive.
- Knutson stated CRV is a municipality so we should set the tone because we are working for the citizens and should offer it to our employees

Motion made to self-insure Short Term Disability Insurance for Public Works/Maintenance Assistant Lecy that follows with the CRV current Short Term Disability Plan

Motion by Hart 2nd by Ebner. Carried.

•MERC (Minnesota Energy Resources Corporation) Tax Court Refund \$1,086.72:

- Fillmore County Auditor/Treasurer, Christy Smith sent CRV notice regarding the MERC (Minnesota Energy Resources Corporation) lawsuit. In 2019 MERC won their lawsuit and CRV, along with others, had to payback money from previous years taxes they had paid
- CRV has received tax payments from property owned by MERC. MN DOR (Minnesota Department of Revenue) values MERC's property and Fillmore County calculates their taxes based on that value. MERC has taken MN DOR to court over the valuations and has been successful in their lawsuit.
- All the Counties involved in this lawsuit are required to make a substantial payback to MERC for taxes payable 2021.
- CRV estimated amount of \$1,086.72 will be deducted from the upcoming settlement in October/November
- No action from the Council is required

OTHER UPDATES/ MEETING:

Next Meetings: Council: August 17 & September 3, 2021, 7:00 pm at CRV Office

Zoning: August 11, 2021 Continued Meeting, 6:00 pm and August 17, 2021, 5:30 pm at CRV Office

Motion made to Adjourn Regular Council Meeting at 7:31 pm by Hart, 2nd by Ruberg. Carried