

**CITY OF RUSHFORD VILLAGE MINUTES NOVEMBER 16, 2021**  
**REGULAR COUNCIL MEETING 7:00 PM**  
**43038 State Hwy 30, Rushford Village, Minnesota 55971-5167**

Pledge of Allegiance to the Flag

The November 16, 2021 Council Meeting was called to order by Vice Mayor Mike Ebner at 7:00 p.m. in the Rushford Village Office. Council Members present: Roger Knutson, Robert Hart and Rick Ruberg; Public Works/Maintenance Supervisor Trenten Chiglo, Planning/Zoning Administrator Jon Pettit, City Attorney Joseph O'Koren Treasurer Judy Graham, Clerk Mary Miner.  
Absent: Mayor Dennis Overland

**AGENDA** was approved as presented

Motion by Knutson, 2<sup>nd</sup> by Ruberg, Carried.

**MINUTES** from October 19, 2021 Regular Council Meeting were approved as presented

Motion by Ruberg 2<sup>nd</sup> by Hart, Carried.

**CITIZENS/OTHERS PRESENT:** Kirsten Zoellner-Fillmore County Journal, Derek Olinger-Bolton & Menk, Rebecca Charles-CEDA, George Graham

**FINANCIALS-** October Expenses \$38,554.69, October Receipts \$18,607.91, Outstanding Checks as of 10/31/2021 \$25,901.19, Bank Balance as of 10/31/2021 \$291,646.44

Expenses through November 15, 2021 \$13,081.66/Receipts through November 15, 2021 \$3,446.14

Estimated November Receipts \$193,000.00 (Includes Tax Settlement)/Estimated November Expenses \$76,000.00 (Griffen Const. \$55,272.50)

CD's renewing at current advertised rates

Motion made to approve the Financials as presented

Motion by Ruberg, 2<sup>nd</sup> by Knutson. Carried.

**•2022 Budget-Any items to add/remove?:**

- Potential purchase of an automatic standby generator for the hall/shop-If allowed, this would be part of the ARPA money already in the budget

**PLANNING/ZONING:** Pettit: New Permits/Inquiries/Updates:

**New Permits:**

- #1485-Rick Ruberg-Concrete work inside shed-Ridgeview Rd
- #1486-Sam Stensgard-Replace family room shingles with steel-2 winodows-State Highway 43 N
- #1487-Larry Malmin-16' x 24' Pavilion with concrete pad-Airport Rd
- #1488-Larry Malmin-10'-6 x 10'-6 Pavilion with concrete pad-Airport Rd

**Permit Status / Projects in Process / Inquiries**

**•Fillmore County Campground Definition Change:**

- Pettit reported this was discussed at the November 16, 2021 Planning and Zoning Meeting. The Planning and Zoning Board had multiple questions about the Fillmore County Campground Definition change.
- Pettit will be contacting Cristal Atkins, Fillmore County Zoning Administrator, to get answers
- CRV has a campground ordinance to regulate CRV commercial campgrounds
- The campground definition CRV has been using is the MN State definition. Fillmore County has amended their campground definition and CRV should conform to the amended Fillmore County campground definition
- Planning and Zoning did not have anything to bring to the Council at this time regarding the Campground Definition change

**ROADS/WATER/SEWER:**

**•Roads/Utilities Update-Chiglo:**

- **Roads/Utilities Update-Chiglo reported:**
  - Ditch/shoulder work on Airport Dr was completed
  - Ditch work on Aspen is slated for the week of November 22
  - Shoulders on Ridgeview need to be brought down on the crests of the hills
  - McCarthy Well Inspection update: Well/Pump #2, item #6-The resistance between line and ground. Chiglo had Norman's Electric check into this. Norman's Electric could not find anything wrong-Chiglo will call Norman's if he notices anything unusual
  - Chiglo will check the new lift station panel to make sure there is a plug for the generator
  - Chiglo completed the written tests for his CDL license. His behind the wheel Class A CDL test is in Mason City, Iowa
  - Chiglo reported Lecy had put in hours last week and had told him he would work Wednesday thru Friday this week
  - Lecy has not gotten his CDL. Ebner reported Lecy had stated his date to do the training in Iowa has been pushed back

•**Griffen Construction Pay Application #1-Final Payment \$55,272.50:**

- The outfall grading project, moving the watermain and rip-raping the end of the water way at Meadow Ave was completed
- Olinger submitted the Griffen Const. Pay Application #1 which is the final payment in the amount of \$55,272.50

**Motion** made to approve Griffen Const. Pay Application #1-Final Payment in the amount of \$55,272.50

Motion by Hart, 2nd by Knutson. Carried.

•**South Rushford Drainage Project Remaining Projects-Olinger, Bolton & Menk:**

- Next phase of the project, replacing culvert along Sherwood St., would require multiple easements. If Council would like to move forward with the next phase work on getting the easement should start in 2022 and could take up to a year to complete so actual work on replacing the culverts would probably not happen until 2023
- High level cost of the total project is estimated at \$550,000.00-\$600,000.00. Olinger stated if this was to move forward it would not mean moving forward with the entire project cost right now. A good first step would be to take a closer look at the improvements and preliminary design further and try to refine the cost estimates to get a better idea of the costs before moving into the final design
- Council will wait until the Highway 43/Sherwood St. culvert is replaced in 2022 to see how much of a water flow/drainage improvement there is before they make any decisions about moving forward with the project

**Motion** made to table further discussion until more information is available

Motion by Knutson, 2nd by Ruberg, Carried.

•**Past due utilities to be sent to Preston:**

- Graham reported there are 4 properties on the list to be sent to Fillmore County by November 30, 2021 to be added to the tax rolls. CRV utility payments are not due until November 20<sup>th</sup>, some of these could be removed from the delinquent list if a payment is made
- Graham will attempt to call residents with delinquent utility bills before list is sent to Fillmore County
- If a resident with delinquent utility bills qualifies for SEMCAC water/sewer assistance program once payment is received by CRV, CRV will contact Fillmore County and have that amount removed from their tax roll

**Motion** made to approve the delinquent utilities list with those that remain on the list after the November 20 utility payment due date to be sent to Fillmore County to be added to the tax rolls for collection

Motion by Hart, 2nd by Knutson. Carried.

**OTHER:**

•**State Job Match Description and Grade/Compensation Study Update:**

- Miner reported Paul Ness will be meeting with Chiglo, Lecy, Graham and herself on November 18<sup>th</sup> for job analysis interviews
- Ness provided job descriptions for review, they were reviewed by each employee and sent back to him

•**Rebecca Charles-CEDA Update:**

- Continues to work with UW La Crosse regarding the trail study
- Charles is working on comparing the 2010 Census to the 2020 Census information and will use this to update the CRV Comprehensive Plan. She will try to have a comparison summary ready for the December meeting
- 33 Comprehensive Plan Surveys were returned. Charles is compiling the information and plans to have a final report in December

**OTHER UPDATES/ MEETING:**

- November 23, Tuesday-Fillmore County ATV Ordinance Public Hearing-9:35 am @ Court House, Preston, MN
- December 7, Tuesday-TNT Hearing-7:30 pm @ CRV Office

**Next Meetings-Council:** December 7 (TNT Hearing 7:30 pm) & December 21, 2021, 7:00 pm at CRV Office

**Zoning:** December 21, 2021, 5:30 pm at CRV Office

**Motion made to Adjourn** Regular Council Meeting at 7:32 pm by Knutson, 2nd by Ruberg. Carried