

CITY OF RUSHFORD VILLAGE MINUTES OF August 15, 2023
REGULAR COUNCIL MEETING
43038 State Hwy 30, Rushford Village, Minnesota 55971-5167

Pledge of Allegiance to the Flag

The August 15, 2023 Council Meeting was called to order by Mayor Dennis Overland at 7:00 p.m. in the Rushford Village Office. Council Members present: Mike Ebner, Travis Link and Robert Hart: Public Works/Maintenance Supervisor Trenten Chiglo, Planning/Zoning Administrator Jon Pettit, City Attorney Joseph O’Koren, Treasurer Judy Graham and Clerk Mary Miner.
Absent: Council Member Rick Ruberg

AGENDA was approved with the addition of County Line Road Motion by Hart, 2nd by Ebner, Carried.

MINUTES from the August 1, 2023 Regular Council Meeting were approved as presented
Motion by Hart, 2nd by Link, Carried.

CITIZENS/OTHERS PRESENT: Stephanie Eggert-RP Valley Chamber Director-Kirsten Zoellner-Fillmore County Journal
Stephanie Eggert: Introduced herself as the new RP Valley Chamber Director, replacing Jen Hengel

FINANCIALS: As of August 15, 2023 Receipts \$, Expenses \$-Not available until after claims and payroll are completed, will update Council with these numbers when available
Estimated August Receipts \$9,500.00/Expenses \$126,000.00 (Road Rock-Chip Sealing)
CD’s renewing at current advertised rates

Motion made to approve the Financials as presented Motion by Link, 2nd by Hart. Carried.

•2024 Proposed Budget:

- Receipts and expenses through June 30th were provided to the Council for review
- Items the Council would like added to the 2024 proposed budger
 - \$70,000.00 from CD to complete maintenance shed project. CD was for approximately \$126,000.00. \$53,000.00 was approved to be spent in 2023 which included concrete, tanks in ground, bathroom roughed in and fuel tank cover
 - Chiglo is working on costs for tracking for maintenance shed shelving
 - \$125,000.00 for new truck to replace F450-this will include the truck, plow and sander with a stainless steel box. Trucks are 6 months or more out so if ordered in 2024 it is possible CRV would not get it until 2025. \$95,000.00 (\$25,000.00 from CD) was budgeted in 2023 but not spent
 - Leave small tool budget at \$4,000.00
 - Completion of remaining roads to be chip sealed \$50,000.00-\$20,000.00 at least should be set aside yearly to rebuild CD balance
 - \$1,000.00 budgeted for new Treasurer computer
 - Security camera system-should be able to do for under \$500.00-Chiglo will look into it
 - End of employment PTO payout-this should be set a side yearly to cover PTO banked hours cost when an employee retires or leaves under good terms, suggested \$1,000.00. Miner will contact Ness, O’Koren will check with Lanesboro

PLANNING/ZONING: Pettit: New Permits/Inquiries/Updates:

New Permits:

#1602-Troy & Laura Hahn-Re-Roof-Hayes St

Permit Status / Projects in Process / Inquiries:

- Pettit reported the MN DNR was at the Planning and Zoning meeting to give information about property they are looking to purchase. A lot of new information was discussed.
- The Trust for Public Lands will purchase the property and then donate it to MN DNR Forestry Division
- Pettit passed along the Planning and Zoning Boards recommendation of support to the Council but stated the Board has concerns about the amount of CRV land owned by MN DNR and the loss of taxes because of it and the fact that CRV does not receive PILT from Fillmore County now
- Pettit suggested the each Council member contact the Commissioners
- MN DNR owns 3% of land in Fillmore County and owns over 10% of land in CRV
- Any land purchased by MN DNR takes away any possibility of locations for CRV projects

Motion made for Miner to send a letter signed by the Council to the Fillmore County Commissioners regarding PILT
Motion by Hart, 2nd by Link, Carried.

ROADS/WATER/SEWER:

•Roads/Utilities Update-Chiglo:

- Ditchwork has been completed on Crimson
- Tree trimming will be getting done in the near future. Almost every road needs tree trimming done
- There are a few culvert projects that are planned to be completed by winter

•Maintenance Shed Update:

- STS was contacted and said they will be starting the end of next week

•County Line Road:

- Link reported he had been asked by a County Line Road resident to talk to the Council about dust control for County Line Road. Resident felt applying dust control would help with the wash boards
- Chiglo stated in some situations it might help but there is no guarantee it will prevent washboards and it makes the road hard making road maintenance difficult
- Chiglo recommends against CRV applying dust control, it is costly and if you do this for one road others would want it done too so where would you draw the line
- Chiglo stated County Line does have a lot of traffic but there are a few other roads that get wash boards, County Line has a lot of sand so it is hard to get that road to hold its shape and it

•**Village Road Bridge:**

- All road right of way easements have been signed and the project can move forward
- No longer a need for the September 5, 2023 Village Road Bridge public hearing

Motion made to cancel September 5, 2023 Village Bridge public hearing

Motion by Hart, 2nd by Link, Carried.

•**Norman's Electric Service-Phone Dialer Quote:**

- Quote in the amount of \$1,516.00 was received to install a phone dialer in the Pump House. Quote does not include cost of bringing phone service to the building

Motion made to approve Norman's Electric Service quote in the amount of \$1,516.00

Motion by Hart, 2nd by Link, Carried.

OTHER:

•**Employee Guide:**

- Final revision of Employee Referent Guide was presented to the Council
- Council will leave the statement Paul Ness suggested as it pretains to marijuana/cannibus in the guide
- PTO accrual and Life Insurance will take effect January 1, 2024

Motion to approve Employee Reference Guide as presented leaving the cannibus language as Ness suggested. PTO accrual and Life Insurance benefit will become effective January 1, 2024

Motion by Link, 2nd by Ebner. Carried.

•**MN Energy Ordinance #14 Renewal:**

- O'Koren reported MN Energy was ok with the changes requested, O'Koren updated the Ordinance to reflect the changes

Motion made to set the public hearing for Ordinance #14 renewal for Tuesday, September 5, 2023 at 6:45 pm in the CRV office

Motion by Hart, 2nd by Link, Carried.

•**Rebecca Charles-CEDA-Monthly Report-Compeer Rural Feasibility Study Grant:**

- Charles continues to work on the Comp Plan
- CRV received a \$5,000.00 Rural Feasibility Study Grant from Compeer Financial to help cover the costs of the Comp Plan. This will help pay for postage, in person event and time put into updating the Comp Plan
- Charles is working on getting a packet together that will be sent to every CRV resident as well as flyers for a public input event
- The public input event is scheduled to take place Wednesday, November 8, 2023 at 7:00 pm at the CRV Community Center. Charles will also be sending post cards to all CRV residents as a reminder about the event and putting an ad in the Fillmore County Journal.
- Compeer Financial will need to be recognized in all publications and get copy of the report once it is done, Charles will take care of this. A thank you note
- Charles will email a digital copy of the present Comp Plan along with a survey for the Council and Planning and Zoning Board to complete. This survey is geared toward community leadership and will be different than the survey residents will be getting

Motion made to accept the Rural Feasibility Study Grant from Compeer Financial in the amount of \$5,000.00

Motion by Link, 2nd by Ebner. Carried.

OTHER UPDATES / MEETINGS:

- August 26 thru September 2, 2023-Chiglo on Vacation

Next Meetings: Council: September 5, 2023 Ordinance #14 Renewal Public Hearing @ 6:45 pm, Regular

Council meeting @ 7:00 pm and September 19, 2023 Regular Council meeting @ 7:00 pm at CRV Hall Office

Zoning: September 19, 2023 @ 5:30 pm at CRV Hall Office

Motion made to Adjourn Regular Council Meeting at 7:51 pm by Hart, 2nd by Link. Carried