

CITY OF RUSHFORD VILLAGE (CRV)
PLANNING/ZONING COMMISSION MEETING MINUTES FROM TUESDAY, June 21, 2022

The Tuesday, June 21, 2022 Planning and Zoning meeting was called to order at 5:36 pm by Planning and Zoning Administrator Jon Pettit in the CRV Office.

Members Present: Jon Pettit, Hamilton Petersen, Glen Kopperud, Travis Link and Gordon Johnson

Citizens/Others Present: Dennis Overland-Mayor, Mary Miner-Clerk, Rebecca Charles-CEDA

Agenda Approved as presented

Motion by Link, 2nd by Peterson. Carried.

Minutes from the April 19, 2022 Planning-Zoning Commission Meeting approved as presented

Motion by Link, 2nd by Peterson Carried.

NEW PERMITS:

- #1499-Bee Xiong & Kaying Lor-New Home-Aspen Rd
- #1500-Clay Olstad-Shingling House Roof-County Line Rd
- #1501-Roger & Brenda Heimgartner-Deck Remodel-Aspen Rd
- #1502-Douglas Rislove-14'x20' Storage Shed-North Money Creek
- #1503-Sandra Skalet-ReRoof House-Goodrich St
- #1504-Dorothy M. Pettit-6'x8' Green House-State Highway 43
- #1505-Nicole Williams-Replacing Shed-State Highway 43
- #1506-David Brown-Chicken Coop-Whitmore St
- #1507-Kelsey Gilbertson-Chicken Coop-Whitmore St
- #1508-Clay Olstad-Installing Deck-County Line Rd
- #1509-Marlene Schueler-Roof Replacement, Hail Damage-County Rd 27

PERMIT STATUS / PROJECTS IN PROCESS / INQUIRIES

•**Shawn Mrozek Property-Oakview Loop:**

- Pettit received calls regarding buildable areas for this property. Because of the terrain and bluff protection the only buildable area would be the location of the previous building site. There is a cabin on the property which will be removed to make room for a new home. They might construct a shed on the adjacent parcel
- Anyone purchasing the property will need to contact Fillmore County for a septic permit before CRV will issue a zoning permit
- Appears to be 2 wells on property, one tested good the other will be capped
- This property is not part of the Oak View Loop Subdivision
- Pettit informed them on the problems with drainage in the area and told them to be careful when moving any dirt
- Realtor asked Pettit to write a letter stating what could be done with this property. Pettit will not write this letter.

- Pettit reported he received a question from Lisa Meyer regarding what is happening with the Vern Bunke Development. Meyer told Pettit, Beau Nelson and Vern Bunke were talking and no trespassing signs have been put up. Meyer is concerned if a driveway to the Nelson property is constructed it will become very congested by the rental property she owns. Pettit is not aware of anything going on with the Bunke Development at this time.

OTHER ISSUES/CONCERNS:

- **Rebecca Charles-CEDA Updates/Reports:**

- Charles reported she is working on an application for a \$10,000.00 SMIF Small Town Grant to expand the parking lot at the CRV Hall. A 25% match would be required from CRV
- Dunn Blacktop provided an estimate for \$36,818.00 which would be for a 82'x52' area with 4" blacktop and would include 2' overlay of the existing parking lot and all materials needed to complete the job
- This would provide 18 to 20 additional parking spaces for hall rentals and elections
- Project would have to be started within 12 months of receiving the grant
- Fillmore County and Arendahl Township provided letters of support
- Grant winners will be announced by August 10th
- Charles is asking the Planning and Zoning Board to approve a letter of support for the grant application

Motion made to approve letter of support for SMIF Small Town Grant application

Motion by Johnson, 2nd by Peterson Carried.

- Charles reported the final report for the first phase of the Trail Study is complete
- Nothing will be posted on the CRV Website until phase 2 of the Trail Study is complete
- There are copies of the final phase 1 Trail Study report at the CRV office for anyone who wants to review it
- Pettit reported the Fillmore County Journal reported the City of Rushford is going to replace the airplane hangar at the Rushford Municipal-Robert W Bunke Field Airport that burned down. Pettit did receive a call from an engineer about 6 months ago asking if a permit was needed, which it is, a permit application has not been made
- Kopperud asked about:
 - Hi-Tech-What can be done to clean up the property. Charles will talk with MN DNR regarding the floodplain and MN DOT regarding Highway 16 being a scenic byway
 - Jonathan Peterson-Highway 16 property-Is it ok for livestock to be outside the building and what can the property be used for. Pettit stated in the past the property was for collection and transfer of animals, the animals could be there a couple of days at a time and where never outside. Recently a permit for an Ag fence was written. This will be referred to O'Koren for review
- The Wilton Bunke property has been sold. It will be up to the new owners to decide if they want to keep zoned both commercial and residential

OTHER UPDATES/ MEETING:

Next Zoning Board Meeting: July 19, 2022, 5:30 pm at CRV Office

Next Council Meetings: July 5 & July 19, 2022 at 7:00 pm at CRV Office

Motion to Adjourn made by Johnson, 2nd by Kopperud at 6:25 pm

Recorder: Mary Miner