

**CITY OF RUSHFORD VILLAGE MINUTES OF November 7, 2023
REGULAR COUNCIL MEETING &
November 8, 2023 COMMUNITY PUBLIC INPUT MEETING
43038 State Hwy 30, Rushford Village, Minnesota 55971-5167**

Pledge of Allegiance to the Flag

The November 7, 2023 Council Meeting was called to order by Mayor Dennis Overland at 7:00 p.m. in the Rushford Village Office. Council Members present: Mike Ebner, Travis Link, Robert Hart and Rick Ruberg; Public Works/Maintenance Supervisor Trenten Chiglo, Planning/Zoning Administrator Jon Pettit, City Attorney Joseph O’Koren, Treasurer Judy Graham, Clerk Mary Miner

AGENDA was approved as presented Motion by Hart, 2nd by Ebner, Carried.

MINUTES from the October 17, 2023 Regular Council were approved as presented Motion by Ruberg, 2nd by Link, Carried.

CITIZENS/OTHERS PRESENT: Kirsten Zoellner-Fillmore County Journal

FINANCIALS: October Expenses \$51,528.95, October Receipts \$228,084.63 (HACA \$5,490.72/Backhoe Claim Reimbursement \$8,161.52/Equip CD Int. \$2,905.97/CD Sales: Equipment \$123,762.43, Sewer \$28,000.00, Roads \$50,000.00), Bank Balance as of 10/31/2023 \$208,155.70, Outstanding Checks as of 10/31/2023 \$18,023.74
Estimated November Receipts \$9,400.00/Estimated November Expenses \$46,000.00
CD’s renewing at current advertised rates

Motion made to approve the Financials as presented Motion by Ebner, 2nd by Hart. Carried.

PLANNING/ZONING: Pettit: New Permits/Inquiries/Updates:

New Permits:

- #1614-Joyce Iverson-Replace Block Retaining Wall with Limestone-Oakview Loop
- #1615-Gary Schick-Re-Roof House-Hayes St
- #1616-Ardith Brown-Replace House Shingles with Metal Roof-Main St
- #1617-Michael Machutt-Ag Building-Goat House-Tower Ridge Rd
- #1618-Michael Machutt-Ag Building-Tower Ridge Rd
- #1619-Phil O’Shaughnessy-Addition to House & Attached Garage-County Line Rd
- #1620-Vernon Bunke-40’x60’ Shed-State Highway 16 E

Permit Status / Projects in Process / Inquiries:

- Multiple permits in the works

ROADS/WATER/SEWER:

- **Roads/Utilities Update-Chiglo:**
 - Roads are not frozen yet
- **F450 Repairs/Tires:**
 - Repairs needed include mirror brackets have rusted through and need to be replaced, the seatbelt retractor on the drivers side does not retract and needs to be replaced, 6 tires need to be replaced
 - Chiglo priced tires and chose tires that are about the middle of the price ranges. Total cost to do the proposed repairs and replace 6 tires is \$2,148.00

Motion made to replace F450 mirror brackets, seatbelt retractor and 6 tires at a of cost of \$2,148.00

Motion by Hart, 2nd by Link, Carried.

- **Sellable CRV Items:**
 - Ebner would like Chiglo to put together a list of items that could be sold for the Council to look at
 - Items could include the small V-Plow, snowblower, old tire chains and other small miscellaneous items
- **Maintenance Shed:**
 - Finishing bathroom. Metal is being installed for the walls and ceiling. STS Plumbing and Heating will have to install the toilet and sink before the final plumbing inspection can be done.
 - All electrical and plumbing will be surface mounted
 - \$20,000.00 is in the 2024 budget to install insullation and metal on the walls and ceiling of the north side of the maintenance shed. So far the 2023 part of the project is coming in a little under budget.
 - The gas barrel lean has been completed

OTHER:

- **2024 CEDA Contract:**

- Proposed 2024 CEDA contract is not to exceed \$15,202.00 annually. This is based on an average of 8 hours every other week. 2023 contract was \$14,479.00
- In 2023 Rebecca Charles worked with UW La Crosse on the Trail Study, looked into a potential use for the Pioneer Seed building on State Highway 43 South, submitted various grant applications
- CRV received a \$5,000.00 Rural Feasibility Study Grant from Compeer Financial to help cover the costs of the Comp Plan. Charles continues to work on CRV Comp Plan which is very time consuming and requires a lot of investigation
- Charles will not have the Comp Plan completed by the end of this year. She will need time to compile the information from the surveys and community public input meeting, she estimates it should be completed in March 2024
- Hart questioned what benefits CRV has gotten from the Comp Plan. Overland and Graham stated the Comp Plan is needed for various reasons. It is suggested Comp Plans be updated every 10 years. The cost of the 2013 Comp Plan was approximately \$20,000.00
- Ebner stated he feels there is enough going on right now to renew the CEDA contract for 2024. Graham stated it only takes one project to make the CEDA contract worth while. Hart asked for an example of a project, Graham stated the Comp Plan and the Trail Study could effect CRV citizens. Overland stated calls are made to Charles throughout the year about various inquires.
- In that past CEDA was hired for specific projects only but it was determined to be more cost effective to have a yearly contract instead
- Concerns: Ruberg's concern, is CRV getting it's money worth. This year CRV spent \$14,000.00 and only received a \$5,000.00 grant which does not make it profitable. Overland stated it is not meant to be profitable, Ruberg stated it is costing someone and the Council is responsible for CRV residents. Ruberg stated CRV has MIF money that can only be used for a development and CRV is not in the position to buy ground to develop something. MIF funds can be used to help a business create and maintain jobs but the funds cannot be used to purchase the land for that business. If a project was proposed DEED would be contacted to determine if MIF funds could be used. Hart stated CRV is unique because it is so rural but maybe there could be potential projects the MIF funds could be used for if all the MIF loan criteria was followed. Rebecca would like to know about projects to help get them going and to see what incentives CRV might be able to offer

Motion made to table further discussion to the November 21, 2023 meeting **Motion** by Hart, 2nd by Ruberg, Carried.

- **2023 Audit Quote-Engelson & Associates \$10,400.00 (2022 \$9,800.00):**

- Proposed 2023 Engelson & Associates audit quote \$10,400.00, 6% higher than 2022 audit quote of \$9,800.00

Motion made to accept the Engelson & Associates 2023 audit quote in the amount of \$10,400.00

Motion by Ebner, 2nd by Link. Carried.

- **2024 Employee COLA/Step:**

- Mayor Overland requested the Personnal Committee discuss the 2024 employee pay options and make a recommendation to the Council during a future Council meeting

- **Rebecca Charles-CEDA Monthly Report:**

- Council reviewed monthly report
- Has been busy with the Comp Plan and getting things ready for the Community Comp Plan Input Meeting
- Periodically reaches out to Derek Olinger at Bolton & Menk to see if there are any projects she could be submitting grant applications for

OTHER UPDATES / MEETINGS:

- November 8, 2023, Wednesday-Comp Plan Public Input Meeting @ 7:00 pm at CRV Community Center
- CEDA Partnership Celebration-Thursday, November 9, 5 pm - 8 pm- Stewartville
- December 5, 2023, Tuesday-Truth in Taxation (TNT) Meeting @ 6:45 pm at CRV Office

Next Meetings: Council: November 21 and December 5, 2023 TNT @ 6:45, Regular Meeting @ 7:00 pm at CRV Office

Zoning: November 21, 2023 @ 5:30 pm at CRV Hall Office

Motion made to Continue meeting to Community Comp Plan Public Input Meeting on November 8, 2023 at 7:00 pm at the CRV Community Center at 7:31 pm by Hart, 2nd by Ruberg. Carried

Continued November 8, 2023 Comp Plan Public Input Meeting 7:00 pm at CRV Community Center

The November 8, 2023 Community Comp Plan Public Input Meeting meeting was called to order by Mayor Dennis Overland at 7:00 pm at the CRV Community Center.

Council Members Present: Mayor Dennis Overland, Council Members: Mike Ebner, Robert Hart, Travis Link and Rick Ruberg; Planning and Zoning Administrator Jon Pettit, Treasurer Judy Graham, City Clerk Mary Miner

Others Present: Rebecca Charles-CEDA, Cory Lindsoe, Gary Marcoux, Joey Busse, Stephanie McNamer, Jessie McNamer, Dorothy Pettit, Glen Kopperud, Kristin Badenhorst, George Graham, Jim Scaife

- Charles welcomed everyone and explained how the group discussion and SWOT exercises would work
- Everyone participated in the group discussion and SWOT exercise
- Charles will take the information provided and incorporate it into the CRV Comp Plan

Motion to Adjourn the Continued November 8, 2023 CRV Council meeting at 8:06 p.m. by Hart, 2nd by Ruberg