

CITY OF RUSHFORD VILLAGE MINUTES OF JUNE 17, 2025
REGULAR COUNCIL MEETING
43038 State Hwy 30, Rushford Village, Minnesota 55971-5167

Pledge of Allegiance to the Flag

The June 17, 2025 Council Meeting was called to order by Mayor Dennis Overland at 7:00 p.m. in the Rushford Village Office. Council Members present: Travis Link, Robert Hart and Rick Ruberg; Planning/Zoning Administrator Jon Pettit, City Attorney Joseph O’Koren, Treasurer Judy Graham and Clerk Mary Miner Absent: Council Member Mike Ebner

AGENDA was approved with the addition of MN Pump Works Quote Motion by Hart, 2nd by Ruberg, Carried.

MINUTES from the June 3, 2025 Regular Council Meeting was approved as presented Motion by Link, 2nd by Ruberg, Carried.

MINUTES from the June 11, 2025 Special Council Meeting was approved as presented Motion by Link, 2nd by Ruberg, Carried.

CITIZENS /OTHERS PRESENT /WISHING TO BE HEARD: Rebecca Charles-CEDA, Jayme Longmire-CEDA, Kirsten Zoellner-Fillmore County Journal

FINANCIALS: Receipts as of June 15, 2025 \$2,671.96, Expenses as of June 15, 2025 \$25,894.31
Estimated June Receipts \$296,000.00 (\$286,225.00 Levy)/Estimated June Expenses \$38,000.00
CD’s renewing at current advertised rates

Motion made to approve the Financials as presented Motion by Ruberg, 2nd by Link. Carried.

PLANNING / ZONING–Pettit: New Permits /Inquiries/Updates;

New Permits: None

Permit Status/Projects in Process/Inquiries/Updates:

- Pettit reported Planning and Zoning reviewed the 2025 Comp Plan. A few things were found that need to be changed. Planning and Zoning is giving favorable recommendation for the CRV Council to accept the 2025 Comp Plan after the changes are made.

ROADS/WATER/SEWER:

- **Roads/Utilities Update:**
 - Overland reported the daily water and sewer reading are getting done
- **CRV Mowing Proposals:**
 - Proposals were received for Cutting Edge Lawn Care \$100.00 Per Hour for CRV owned property & \$150.00 per hour for non-compliant residential property, Redemptive Lawn Care & Snow Removal LLC \$75.00 per hour and TNT Lawn & Snow Services LLC \$60.00 per hour. All proposals include mowing and trimming
 - Hart questioned if they had to take the lowest bid. O’Koren stated they do not need to accept the lowest proposal but usually, unless there is a compelling reason not to accept the lowest proposal common sense would be to accept the lowest proposal. Hart stated it would be nice to use a local person but the difference in cost is fairly significant
 - O’Koren stated it is important to have a mutual understanding with the person hired. The city wants to remain flexible on this whether is for a month or to the end of the year. CRV could lock in a contract to the end of the year but when CRV hires a maintenance person and they are able to take over the mowing then we would only need them to mow for a couple of times. The frequency of mowing should be understood too, it will not need to be mowed every couple of days. O’Koren does not feel a formal contract is needed as long as there is an understanding of what is expected

Motion made to accept the TNT Lawn & Snow Service LLC \$60.00 per hour proposal

Motion by Hart, 2nd by Link, Carried.

- Miner will contact TNT Lawn & Snow Service LLC to discuss what needs to be mowed and to make sure everyone is on the same page
- Miner will inform the other two of the Council’s decision

- **MN Pump Works Quote QTE009254:**

- Trenten Chiglo brought a non-functioning lift station pump to MN Pump Works to be looked at when he picked up a lift station pump
- The proposed cost to fix the pump is \$832.84. A new pump costs \$4,088.00
- There are two other non-functioning lift station pumps that will need to be looked at
- Miner suggested Ebner call MN Pump Works to discuss if it would make sense to repair the pump. The quote expires in 10 days

Motion made to approve MN Pump Works quote QTE009254 for \$832.84 after Ebner talks to them to make sure it makes sense **Motion** by Link, 2nd by Ruberg, Carried.

- **Roads:**

- Ruberg asked what the plan was for roads until someone is hired. Ruberg said Evan Meier told him he would be willing to help out if needed. Link stated Hamilton Petersen told him he would help out if needed. Overland had spoken with someone about this too. Overland said people can call the office for down trees and Miner will forward the message on. Link said he would help out when available.
- The Public Works/Maintenance Supervisor position has been posted on various websites and at businesses and will be in the Fillmore County Journal for 2 weeks. Applications have been submitted already
- Overland asked if it was ok to start interviewing people before the application deadline. O'Koren stated normally you would want all the applications submitted before interviews are done but in an urgent situation like this he did not think there would be any issues with interviewing before the application deadline but he will check into it. Overland stated this would give CRV a head start on the process

OTHER:

- **Rebecca Charles, Jayme Longmire-CEDA-Comp Plan :**

- Charles is moving to South Dakota and is leaving CEDA. Charles introduced Jayme Longmire from Spring Grove as the new CRV CEDA representative.
- Charles was very happy to present the final draft of the Comp Plan. The final copy will be on higher quality paper with a higher resolution. Council will need to decide how they want it bound and how many copies they want printed
- Planning and Zoning reviewed the Comp Plan and found for following items that needed to be changed. Charles reviewed each section with the Council and provided the following revisions that will be made
 - Acknowledgements Page-Pettite should be Pettit
 - Page 13-Add some Peterson history when they became a city to the community profile section
 - Page 14-Location Characteristics section-first paragraph should include highways 16 and 43 and first column last paragraph Norwatm should be Norway
 - Page 35-Roads section, 2nd paragraph should be County Line not Tower Road
 - Page 40-Electric Service section-Tri-County Electric current information will be changed to MiEnergy but historical Tri-County Electric parts will remain
 - Page 54-Bottom of first paragraph should be Hwy 43 not Hwy 44
 - Page 55-Add something about the Peterson State Fish Hatchery
 - Page 59-Major Employers to be added are Featherstone Farms, Norman's Electric and Connaughty Industries
 - Page 67-Land Use section-Add MN DNR owns approximately 11% of CRV and might provide historical context on how much that number has grown
 - Page 73-Zoning map-Get rid of County legend and put in CRV legend
- Hart asked if the differences between the 2013 and 2025 Comp Plans are discussed in the 2025 Comp Plan. Charles stated the differences were not pointed out, they made sure to update each section and reference the 2013 Comp Plan throughout the 2023 Comp Plan. Most of the 2025 Comp Plan is focused on the new data that came in
- Charles said it would be very helpful if the Council would use the goals to help decide what they feel is important for the future and give CEDA an idea of what they can do for CRV
- All photos in the Comp Plan are part of CRV. Charles was thanked for getting the Comp Plan done
- The Council should reach out to Longmire with any concerns or changes they may have
- Charles assured the Council Longmire has access to everything she has worked for CRV
- Hart would like to have time to read the 2025 Comp Plan before approving it

Motion made to table to July 1 meeting to allow time to review it with the revisions

Motion by Ruberg, 2nd by Link. Carried.

- **Tom's Locksmith Proposal:**

- Ebner and Link were attempting to repair a push bar at the Pump House when a key broke off in the lock.
- Tom's Locksmith was called to fix the lock and suggested rekeying all CRV locks. This would allow a single key to be able to be used all the locks or there could be a single key for all the water and sewer areas only, shop and office only etc.
- A list would provide all the areas where keys are needed, what key would open what area and the name for each area. Each key would be engraved with an area name it will open and key number to keep record of who has what key. It would need to be determined who needed keys for what areas
- Quote includes rekeying all locks and new padlocks. Each key would cost \$3.00 and this would be the cost for any additional keys needed in the future
- Locks have not been changed for a number of years
- Hart and Link stated this makes a lot of sense

Motion made to approve Tom's Locksmith quote QTE009254 for \$505.00 **Motion** by Hart, 2nd by Link, Carried.

- Keys will be made for the following: Master-Overland, Ebner, Maintenance Supervisor, Miner/Hall & Office-Graham, Horton/Maintenance Shed & Office-Pettit, Link/Water & Sewer-Norman's Electric/3 hall rental keys---Hart and Ruberg do not care to have keys at this time

- **Spring Clean-Up Recap:**

- 2025 spring clean-up had a loss of \$998.34, 2024 spring clean-up had a loss of \$998.98.
- The biggest expense is the cost of the roll offs
- There were more metal this year than in past years
- Even with a loss it is better and probably cheaper than having CRV maintenance have to clean things up out of the ditches

OTHER UPDATES / MEETINGS:

- June 19, 2025-Thursday-CRV Office Closed-Juneteenth
- June 20 2025-Friday-Miner on Vacation
- July 31, 2025-Thursday-CEDA Annual Meeting-Visions Event Center, Winona-10:00 am-1:00 pm

Next Meetings: Council: July 1, 2025 Liquor Ordinance Public Hearing @ 6:40 pm, Gambling Ordinance Public Hearing @ 6:50 pm, Regular Council Meeting @ 7:00 pm at CRV Hall Office and July 15 Regular Council Meeting @ 7:00 at CRV Hall Office

Zoning: July 15, 2025 @ 5:30 pm at CRV Hall Office

Motion made to Adjourn Regular Council Meeting at 7:51 pm by Hart, 2nd by Ruberg. Carried