

CITY OF RUSHFORD VILLAGE MINUTES OF JULY 1, 2025
LIQUOR ORDINANCE #20 PUBLIC HEARING,
GAMBLING ORDINANCE #21 PUBLIC HEARING
43038 State Hwy 30, Rushford Village, Minnesota 55971-5167

Liquor Ordinance #20 Public Hearing

The July 1, 2025 Liquor Ordinance #20 Public Hearing was called to order by Mayor Dennis Overland at 6:40 p.m. in the Rushford Village Office. Council Members present: Mike Ebner, Travis Link, Robert Hart and Rick Ruberg; Planning/Zoning Administrator Jon Pettit, City Attorney Joseph O'Koren, Treasurer Judy Graham and Clerk Mary Miner

The purpose of the public hearing is to establish CRV Liquor Ordinance #20, an ordinance regulating the possession, sale and consumption of intoxicating and 3.2 percent malt liquor within the City of Rushford Village, Minnesota

CITIZENS/OTHERS PRESENT: None

- O'Koren stated there is nothing out of the ordinary in the ordinance, the main thing is to have something in place if requests are made
- Pettit questioned how CRV will enforce a situation where a business is giving liquor away as part of a promotion. If someone is serving alcohol they will need a liquor license. O'Koren stated CRV is on a complaint based system so if CRV receives a complaint then it would need to be investigated. There could be scenarios where CRV is not aware of liquor being served, this would be another issue and they would have to get a license and then they would have the State to deal with
- Any business giving away liquor as part of a promotion will now need to apply for a one day/temporary liquor license every time they serve/give away liquor
- O'Koren stated there is a difference between private parties and businesses giving away liquor.

Motion made to Close the Public Hearing at 6:49 pm

Motion by Hart, 2nd by Ruberg. Carried.

Gambling Ordinance #21 Public Hearing

The July 1, 2025 Gambling Ordinance #21 Public Hearing was called to order by Mayor Dennis Overland at 6:50 p.m. in the Rushford Village Office. Council Members present: Mike Ebner, Travis Link, Robert Hart and Rick Ruberg; Planning/Zoning Administrator Jon Pettit, City Attorney Joseph O'Koren, Treasurer Judy Graham and Clerk Mary Miner

The purpose of the public hearing is to establish CRV Gambling Ordinance #21, an ordinance authorizing and regulating the conduct of lawful gambling within the City of Rushford Village, Minnesota

CITIZENS/OTHERS PRESENT: None

- O'Koren stated gambling licenses are generally through charitable organizations who have pull tabs/etabs. Sometimes a club will hold a banquet they will have drawings for prizes etc. An exception would be for nursing homes who have bingo for the residents
- Link asked about beverage trucks and how they would be regulated if they wanted to set by the bike trail in CRV. O'Koren stated this would be like food trucks cities are starting to regulate, a beverage truck would probably follow the same format, at the very least they would have to get a liquor license. If they wanted to sell food they would have the department of health to worry about and would have to have a food license

Motion made to Close the Public Hearing at 6:56 pm

Motion by Ebner, 2nd by Ruberg. Carried.

CITY OF RUSHFORD VILLAGE MINUTES OF JULY 1, 2025
REGULAR COUNCIL MEETING
43038 State Hwy 30, Rushford Village, Minnesota 55971-5167

Pledge of Allegiance to the Flag

The July 1, 2025 Council Meeting was called to order by Mayor Dennis Overland at 7:00 p.m. in the Rushford Village Office. Council Members present: Mike Ebner, Travis Link, Robert Hart and Rick Ruberg; Planning/Zoning Administrator Jon Pettit, City Attorney Joseph O'Koren, Treasurer Judy Graham and Clerk Mary Miner

Motion to Approve Establishing Liquor Ordinance #20

Motion by Hart, 2nd by Link. Carried.

Motion to Approve Establishing Gambling Ordinance #21

Motion by Hart, 2nd by Link. Carried.

Motion to Approve Summary of Liquor Ordinance #20

Motion by Hart, 2nd by Link. Carried.

Motion to Approve Summary of Gambling Ordinance #21

Motion by Hart, 2nd by Link. Carried.

AGENDA was approved as presented

Motion by Ebner, 2nd by Ruberg, Carried.

MINUTES from the June 17, 2025 Regular Council Meeting approved as presented

Motion by Link, 2nd by Ruberg, Carried.

CITIZENS/OTHERS PRESENT: Bill Sherry- Engelson & Associates, Kirsten Zoellner-Fillmore County Journal

- **Bill Sherry-Engelson & Associates-2024 Audit Report:**

- Sherry thanked Graham and Miner for getting all the information ready for the audit
- CRV has a clean opinion
- There were no significant findings or recommendations other than the two we get every year, 1) there is limited segregation of duties because there are only two people in the office 2) rely of Sherry to do the financial statement so if he messes them up it is up to CRV to figure out that he messed them up. These are typical finding for small cities and businesses
- The main changes in the statement of financial position/balance sheet are total cash and investments increased approximately \$100,000.00. General Fund ran \$100,000.00 revenue over expense and that went into the cash and investment accounts. Liability side of the ledger debts have been paid down so liabilities are about \$100,000.00 less than a year ago
- General Fund-revenues, property taxes increase roughly \$25,000.00 year to year, other public/state aid is about the same as a year ago, 2023 the State gave public safety aid, 2024 State did not give public safety aid but gave small city assist aid for about the same amount. Expense side highway and streets were about \$100,000.00 less than a year ago, 2023 a lot of seal coating was done and there were expenses for major truck/accidents repairs, snowplowing expenses were down roughly \$20,000.00 year to year because of the easy winter
- Utilities: water is doing well, there is about a \$14,000.00 profit in the water, rates are good, we're covering expenses and are able to put some money away for future repairs
- Utilities: sewer is running about the \$13,000.00 as a deficit which has been ongoing for a number of years. Sherry suggests bumping the rates up because we are not making enough to pay all the bills and we are not funding anything for future repairs
- General Funds debt was paid down \$99,000.00 leaving a balance of \$524,000.00 at the end of the year. Interest rate is 1.6% so not a lot of incentive to pay it off early
- Water Fund has approximately \$134,000.00 of debt
- Sewer Fund has approximately \$46,000.00 of debt
- Other major liability is the state pension fund (PERA). The pension liability was \$64,000.00 for the year, this can swing a lot from year to year, last year it was closer to \$100,000.00
- Overland suggested CRV do a sewer rate study. Miner suggested contacting Mike Bubany for instruction on conducting a rate study. Sherry stated he does not see a lot of rate studies being done, he sees more cities comparing themselves to what their neighboring cities are charging. Sherry stated inflation goes up every year so 3%-4% so bumping rates that amount every year to cover expenses should be done but in almost every city sewer get forgotten. Sherry stated at the very least CRV should look at what other cities in the area are charging for sewer

Motion to approve the 2024 Audit as presented

Motion by Hart, 2nd by Ebner. Carried.

FINANCIALS: June Expenses \$66,256.60, June Receipts \$345,560.18 (334,960.14 Levy)
Outstanding Checks as of 6/30/2025 \$42,978.19, Bank Balance as of 6/30/2025 \$464,078.62
Estimated July Receipts \$78,000.00 (LGA)/Estimated July Expenses \$71,000.00
CD's renewing at current advertised rates Motion by Hart, 2nd by Link. Carried.

PLANNING / ZONING—Pettit: New Permits /Inquiries/Updates;

New Permits:

- #1725-Jennifer Kleist-Replacing Windows-State Highway 16
- #1726-Loreta Kiger-Replace Garage Roof-Goodrich St
- #1727-Loreta Kiger-Replace Shop Roof-Goodrich St

Permit Status/Projects in Process/Inquiries/Updates: Nothing new to report at this time

ROADS/WATER/SEWER:

- **Roads/Utilities Update:** Ebner reported
 - He has been busy with road/tree clean up and road washes. All week he was checking roads for downed trees every morning and evening for downed trees. Trees were removed every day until Friday
 - Trenten Chiglo was able to come in Friday to grade Aspen, Ekren, Holger and Ridgeview
 - Duane Miner stopped into the hall while Ebner was in the office and volunteered to help Ebner with a down tree and helped the rest of the week with checking roads, taking care of down trees and hall maintenance
 - Hart questioned if Ebner and Miner should get paid for their work
 - Overland stated Ebner and Miner have been lifesavers and have put in a lot of time this past week. Ebner has been writing down his hours, Overland suggested Miner should be paid for his time and suggested he should be paid the part-time/on-call rate of \$23.00 per hour for the work he has done and may be needed for in the future until someone is hired. Hart stated Ebner should be paid the same rate, Overland agreed because it is not a council duty, Hart stated it is a part-time duty and should be paid that rate
 - Link stated the help is much appreciated

Motion made to pay Ebner and Miner \$23.00 per hour Motion by Hart, 2nd by Link. Ebner abstained. Carried.

- **Freightliner Repair Estimate:**

- Ebner reported the Freightliner is at Dave Syverson Truck Center. There was a noise in the front end and it was determined the differential needs to be replaced
- Estimate to replace the differential \$7,014.36
- The truck is no longer under warranty
- Ebner will have them do the DOT inspection while the truck is there

Motion made to approve differential replacement estimate of \$7,014.36 Motion by Link, 2nd by Hart, Carried.

- **F550 Change Order-Universal Truck:**

- Ebner reported the new F550 is at Universal Truck. Ebner will be in the area and will stop by to look at the truck
- The F450 had boxes on the sides of the truck that were used to carry tools, saws, gloves, etc. but at some point they were taken off the truck
- Ebner suggested a change order to add at least one box, two would be preferred, to the F550
- Cost is \$835.00 per box. The boxes are about 30 inches

Motion made to add two boxes to the change order at a cost of \$835.00 each Motion by Hart, 2nd by Link. Carried.

- Ebner reported all the other equipment is being evaluated too

- **Water/Pump House:**

- Overland reported the chemical pump tubing went out, tubing went out on both pumps at the same time. Hawkins was called and it has been repaired
- It appears the well pump that sends power to the chemical pump to pump at the same time are not communicating properly, Norman's Electric is looking into this

- **Storm Drain-Goodrich St**

- Ebner reported STS Plumbing was called to repair the pumps at the Goodrich Street storm drain. One pump was burned out, the other pump had a seal out and the cord was shorted out. STS was able to get one pump working using parts from the other pump
- Both pumps have over 1700 hours on them
- STS will provide a quote for a new pump and the cost to repair the other pump

- **Water & Wastewater Licenses:**

- Overland stated CRV needs to have someone with a valid water and wastewater licenses to oversee the operations at the pump house/lift stations and file water reports
- Rick Lee is willing to provide these services for \$250.00 per month
- Overland will continue to do the daily water and wastewater readings
- Lee will do the weekly water samples and quarterly water reports
- When the new public works/maintenance supervisor is hired he will need work under Lee's licenses for one year before they can take their water and wastewater tests

Motion made to hire Rick Lee at \$250.00 per month for his water and wastewater licenses

Motion by Hart, 2nd by Ebner. Carried.

- O'Koren will review the proposed contract

- **MN Pump Works Pump Repair Quote:**

- MN Pumps works provided repair quotes for the two other E/One pumps. Both pumps had been installed and removed from behind the house located at 45036 State Highway 43 S. and had cloth wrapped around parts of the pumps. A third pump that was outside the shop is shot and will not be repaired
- Quote QTE009345 was for pump DH00938667 with a build date of 3/2025 in the amount of \$828.88
- Quote QTE009343 was for pump DH660914 with a build date of 3-2019 in the amount of \$1,673.71
- Ebner stated there is one rebuilt pump on hand and suggested repairing the least expensive of the two quotes so there would be two backup pumps on hand and hold off on repairing the most expensive quote but to get that pump back so if needed it could be repaired in the future
- There is a 90 day warranty on a repaired pumps. A new pump is approximately \$4,000.00

Motion made to approve repair Quote QTE009345 in the amount of \$828.88

Motion by Ruberg, 2nd by Link. Carried

- Quote QTE009343 in the amount of \$1,673.71 was not approved.
- Overland stated MN Pumps Works does provide training for new hires

OTHER:

- **Comp Plan Review:**

- Hart stated he has comments after reading the new Comp Plan, he has no problems with the Comp Plan but found some errors
 - Page 14-There are six townships-Norway, Arendale, Money Creek, Holt, Hart and Yucatan. Pleasant Hill should be removed
 - Page 25-No one is aware of where the Gabbo and Pink Granite mines are located in CRV. Remove paragraph about Gabbo and Pink Granite including pictures
 - Page 35- first paragraph "some paved roads"-ok don't change
 - Page 37-Change all Rushford references to City of Rushford
 - Page 53-Snowmobiling is not allowed on the State Trail within CRV boundaries so revise statement and at the bottom of the page where it refers to Rushford it should be City of Rushford
 - Page 63-First paragraph refers to CRV as larger community. This is referring to area CRV covers not CRV population, leave as is
 - Page 64- Right now there is not a Tri-City Committee, remove this section
 - Page 69-Does not address CRV does not have policing, this is covered on page 63 in the Fillmore County Sheriff section-Nothing needs to be changed on page 69
- Pettit asked if the 36 square miles is still a question. Hart stated the plat book shows 6x6 but the Cities of Peterson and Rushford estimated areas were removed bringing CRV to approximately 33 square miles
- Miner will send the revisions to Jayme Longmire. Longmire will make the revisions and have the revised Comp Plan ready approval at the July 15th meeting

- **Public Works/Maintenance Supervisor Applications:**

- Overland asked how interviews are going. Hart asked if the interviews should be started right away or after all the applications are in. Overland suggested starting right away but it was up to the Personnel Committee. Hart stated they will get a list and pick some days. Overland stated it would be great if something could be done by July 15th. Miner will be part of the interviews

OTHER UPDATES / MEETINGS:

- July 4, 2025-Friday-CRV office closed for 4th of July
- July 31, 2025-Thursday-CEDA Annual Meeting-Visions Event Center, Winona-10:00 am-1:00 pm-No one attending at this time

Next Meetings: Council: July 15 @ 7:00 pm and August 5, 2025 @ 7:00 pm at CRV Hall Office

Zoning: July 15, 2025 @ 5:30 pm at CRV Hall Office

Motion made to Adjourn Regular Council Meeting at 7:39 pm by Hart, 2nd by Link. Carried